

(Agenda of meeting was posted in the central and outside lobby of the Ray Jordan Tulsa County Administration Building on September 24, 2015 at 12:47 p.m.)

MINUTES  
Monday, September 28, 2015

The Board of County Commissioners for Tulsa County met at the hour of 9:30 a.m. with the following members present: John Smaligo, Chairman; Karen Keith, Member; Ron Peters, Member; and Pat Key, Tulsa County Clerk, represented by Whitney Alexander.

John Smaligo, Chairman, called the meeting to order at 9:32 a.m. and the following business was transacted:

Moved by Peters, seconded by Keith, to approve the minutes of the Board of County Commissioner's Meeting of September 21, 2015. Upon roll call, Peters, yes; Keith, yes; Smaligo, yes. Motion carried.

NOTICE: A complete listing of all information relating to the following bids is on file and available for public inspection in the offices of County Purchasing and County Clerk.

Sealed bid for County-owned property lying South of 151<sup>st</sup> Street South and East of Cabanis Street in Bixby was received and opened. The bidder being one (1) in number is as follows:

1. Rod Stevenson by item (Clerk's Misc. File No. 236040)

Moved by Peters, seconded by Keith, to refer the bid to Engineers and Purchasing for analysis, report and recommendation on October 5, 2015. Upon roll call, Peters, yes; Keith, yes; Smaligo, yes. Motion carried.

Sealed bids for Park and Recreation Equipment and Furnishings were received and opened. The bidders being three (3) in number are as follow:

1. BSN Sports, LLC by item (Clerk's Misc. File No. 236030)
2. Noah's Park & Playgrounds, LLC by item (Clerk's Misc. File No. 236031)
3. Play by Design, Inc. by item (Clerk's Misc. File No. 236032)

Moved by Keith, seconded by Peters, to refer the bids to Parks and Purchasing for analysis, report and recommendation on October 5, 2015. Upon roll call, Peters, yes; Keith, yes; Smaligo, yes. Motion carried.

Sealed bid for Paperstock for Printing was received and opened. The bidder being one (1) in number is as follows:

1. XPEDX, LLC by item (Clerk's Misc. File No. 236033)

Moved by Peters, seconded by Keith, to refer the bid to TC Departments and Purchasing for analysis, report and recommendation on October 5, 2015. Upon roll call, Peters, yes; Keith, yes; Smaligo, yes. Motion carried.

Sealed bids for Vehicle Lubricants and Anti-Freeze were received and opened. The bidders being three (3) in number are as follow:

- |                                    |         |                                 |
|------------------------------------|---------|---------------------------------|
| 1. B&M Oil Company, Inc.           | by item | (Clerk's Misc. File No. 236034) |
| 2. Industrial Oils Unlimited, Inc. | by item | (Clerk's Misc. File No. 236035) |
| 3. Quality Petroleum, Inc.         | by item | (Clerk's Misc. File No. 236036) |

Moved by Keith, seconded by Peters, to refer the bids to TC Departments and Purchasing for analysis, report and recommendation on October 5, 2015. Upon roll call, Peters, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Peters, seconded by Keith, to approve the recommendations for the following Bid Awards:

1. IT - Backup and Restoral Solution - Deferred
2. TC Departments - Temporary Labor, to Pinpoint Personnel Employee Staffing, the lowest and best bid received. This award is for one year beginning 9/29/15. (Clerk's Misc. File No. 236037)
3. TC Departments - Trash Can Liners - Deferred

Upon roll call, Peters, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Peters, to approve and authorize execution by the Chairman, Change Order #3 from Purchasing, to the agreement with Claude Neon Federal Signs, CMF #234439, for design build for LaFortune Park Entry Signage, for additional cost of \$1,214.85 for sign permits with the City of Tulsa. The new total contract sum is \$74,460.85. Upon roll call, Peters, yes; Keith, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 236038)

Moved by Peters, seconded by Keith, to approve the gasoline and diesel fuel quotes for the week ending 10/05/15. Upon roll call, Peters, yes; Keith, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 236039)

Moved by Keith, seconded by Peters, to approve and authorize execution by the Commission, the following Documents for Sale of County Property from the Treasurer:

1. Parcel #00775-02-25-01050, E 27 LT 12 W 22 LT 13 BLK 8, ACRE GARDENS, to Bob G Moore, for the sum of \$125.00, the highest competitive bid, plus any additional and separate charge for apportioned cost of \$138.38, total paid \$263.38. (Clerk's Misc. File No. 236041)
2. Parcel #07100-03-30-05350, LT 18 BLK 4 & W 10 VAC ALY CARVER HGTS ADDN, to Bob G Moore, for the sum of \$450.00, the highest competitive bid, plus any

- additional and separate charge for apportioned cost of \$138.38, total paid \$588.38. (Clerk's Misc. File No. 236042)
3. Parcel #10775-03-27-01390, LT 2 BLK 13 DAWSON AMD (ORIGINAL TOWNSITE), to Charon Powell, for the sum of \$5,500.00, the highest competitive bid, plus any additional and separate charge for apportioned cost of \$138.38, total paid \$5,638.38. (Clerk's Misc. File No. 236043)
  4. Parcel #22300-02-25-13820, LT 5 BLK 3 LECLAIRE ADDN, to James Walker and Katina Walker, for the sum of \$700.00, the highest competitive bid, plus any additional and separate charge for apportioned cost of \$136.38, total paid \$836.38. (Clerk's Misc. File No. 236044)
  5. Parcel #22300-02-25-13920, LT 15 BLK 3 LECLAIRE ADDN, to Bob G Moore, for the sum of \$500.00, the highest competitive bid, plus any additional and separate charge for apportioned cost of \$136.38, total paid \$636.38. (Clerk's Misc. File No. 236045)
  6. Parcel #22300-02-25-14480, LT 18 BLK 6 LECLAIRE ADDN, to Bob G Moore, for the sum of \$500.00, the highest competitive bid, plus any additional and separate charge for apportioned cost of \$134.38, total paid \$634.38. (Clerk's Misc. File No. 236046)
  7. Parcel #23125-02-25-15020, LT 1 BLK 5 LIBERTY 2ND ADDN, to James Walker and Katina Walker, for the sum of \$300.00, the highest competitive bid, plus any additional and separate charge for apportioned cost of \$136.38, total paid \$436.38. (Clerk's Misc. File No. 236047)
  8. Parcel #24925-02-36-17600, LT 19 BLK 3 MANN'S ADDN, to Bob G Moore, for the sum of \$300.00, the highest competitive bid, plus any additional and separate charge for apportioned cost of \$138.38, total paid \$438.38. (Clerk's Misc. File No. 236048)

Upon roll call, Peters, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Peters, to approve the Reappointment from Commissioner Peters of Don Crall to the Tulsa County Board of Adjustment; term to expire 9/15/18. Upon roll call, Peters, yes; Keith, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 236049)

Moved by Peters, seconded by Keith, to approve and authorize execution by the Chairman, a Grant Application for the Tulsa Area Emergency Management Agency, from Oklahoma Department of Emergency Management for Sub-funding for the Emergency Management Performance for FY 2016. Upon roll call, Peters, yes; Keith, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 236029)

Moved by Keith, seconded by Peters, to approve and authorize execution by the Chairman, the Request for Approval from Engineers, of the Application Endorsement Form for Federal Land Access Program for funding assistance for project to widen and overlay Wekiwa Road adjacent to the Keystone Dam. Upon roll call, Peters, yes; Keith, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 236050)

Moved by Peters, seconded by Keith, to approve and authorize execution, as needed, the following Agreements:

1. Juvenile Bureau - Oklahoma Office of Juvenile Affairs, FY 2016 Community Intervention Center. (Clerk's Misc. File No. 236051)
2. Parks - Mark B. Groves, for lease of parcel of Park property, details available in the office of the County Clerk. (Clerk's Misc. File No. 236052)

3. Parks - Tulsa Apraxia Walk, for a walk-a-thon at LaFortune Park on 10/10/15. (Clerk's Misc. File No. 236053)
4. Tulsa Area Emergency Management Agency - Voy Construction, LLC, for construction of the TAEMA Storage Facility. (Clerk's Misc. File No. 236054)
5. Tulsa County Public Facilities Authority - Splash Action, LLC for Ten-Year Ground Sub-Lease - Deferred

Upon roll call, Peters, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Peters, to defer the agreement from Tulsa County Public Facilities Authority with Splash Action, LLC, for Ten-Year Ground Sub-lease. Upon roll call, Peters, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Peters, seconded by Keith, to approve the following Requests to Advertise for bids:

1. Drainage District #12 - Two (2) New 2016 Ford 1/2 Ton F-150 Crew Cab Trucks. (Clerk's Misc. File No. 236055)
  2. Sheriff - Uniforms and Accessories. (Clerk's Misc. File No. 236056)
- Bids due by 4:00 p.m. 10/9/15, and to open 10/12/15 at 9:30 a.m.

Upon roll call, Peters, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Peters, to approve and authorize execution by the Chairman, the Inventory Resolution from Sheriff, junked; Taser X26E, SN X00-049045, purch. 7/2/04 for \$799.95. Upon roll call, Peters, yes; Keith, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 236057)

Moved by Peters, seconded by Keith, to approve and authorize execution by the Chairman, the following Sole Sources:

1. Building Operations - Trane Supply, for certified OEM parts. (Clerk's Misc. File No. 236059)
2. Highways - The Pump Shop, for Alemite Corporation products and repair. (Clerk's Misc. File No. 236060)
3. Parks - Auto-Chlor System, for chemicals and parts for automatic dispensing system. (Clerk's Misc. File No. 236061)
4. Parks - LDF Sales & Distributing, Inc., for sale of Miller, Coors, Shiner, Gallo and other malt beverages. (Clerk's Misc. File No. 236062)
5. Parks - True Turf Technologies, for parts and soil testing equipment from the following: Floratine Products, Inc., Golfco International, Eagle One Golf Products, JRM, Inc., Turf2Max, International Sports Turf Research Center, AnaLync, Lawns By Murphy, Sports Turf Irrigation, and TriTerra Microbial Delivery System. (Clerk's Misc. File No. 236063)
6. TC Departments - AT&T for City-wide PLEXAR Service. (Clerk's Misc. File No. 236064)

Upon roll call, Peters, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Peters, to approve the following Travel/Training Requests:

1. Engineers - Eddy Barclay to Oklahoma Traffic Engineering Association Fall Conference in OKC, OK on 10/20/15; cost of \$30. (Clerk's Misc. File No. 236065)

2. Parks - 15 Employees to the Oklahoma Parks and Recreation Conference in Tulsa, OK from 11/4-6/15; cost of \$3,645. (Clerk's Misc. File No. 236066)

Upon roll call, Peters, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Peters, seconded by Keith, to approve the following Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
<u>Building Operations</u>			
Davies, Shawn	End Provisionary + \$50 Inc.	\$2,749.40	10/1/15
Simms, John	Return from Intermittent FMLA	\$3,416.71	9/21/15
(Clerk's Misc. File No. 236067)			
<u>Court Services</u>			
Dejacimo, Angela	Promotion	\$2,454.00	9/1/15
(Clerk's Misc. File No. 236068)			
<u>Highways</u>			
Xiong, Nic	Probationary Hire	\$1,833.60	9/21/15
Cosper, Danny	Retirement		9/30/15
(Clerk's Misc. File No. 236069)			
<u>Inspections</u>			
Meeks, Sheryl	Retirement		9/30/15
Justus, Steven	FMLA		9/14/15
(Clerk's Misc. File No. 236070)			
<u>IT</u>			
Cousins, Ricky	Provisionary	\$3,252.44	9/21/15
(Clerk's Misc. File No. 236071)			
<u>Parks</u>			
Holt, Trent	Provisionary	\$1,833.60	9/21/15
Harjo, Christina	Part-Time	\$7.25/hr.	9/29/15
Kelly, Steven	Resignation		9/24/15
Phillips, Walter	Part Time	\$7.25/hr.	9/29/15
(Clerk's Misc. File No. 236072)			

Upon roll call, Peters, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Peters, to accept and file the following Juvenile

Documents:

Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Blossom, Norine	FMLA		9/10/15
Ferguson, Whitney	Resignation		9/5/15
Crane, Domonick	Resignation		9/14/15
Emery, Susan	Job Title Change	\$3,271.90	9/1/15
Ainsworth, Oliver	Job Title Change	\$4,049.73	9/1/15
Mouser, Robert	Job Title Change	\$3,367.60	9/1/15
(Clerk's Misc. File No. 236075)			

Upon roll call, Peters, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Peters, seconded by Keith, to accept and file the following CC Health

Documents:

Agreements:

- a) Glenn Security Systems, for Monitoring of security system at CRHC, from 8/1/15-7/31/16; cost of \$150/qtr. (Clerk's Misc. File No. 236076)
- b) Board of Regents of the University of Oklahoma, for Evaluation of Healthy Start Initiative for THD, from 6/1/15-5/31/16; cost of \$21,000/max. + \$1,000 expenses. (Clerk's Misc. File No. 236077)
- c) ThermoElectron North America, LLC, for Support Plan for 3500 AA Spectrometer, from 10/10/15-10/9/16; cost of \$7,496/yr. (Clerk's Misc. File No. 236078)
- d) ThermoElectron North America, LLC, for Support Plan for 6300 DuoView ICP-OES Spectrometer and Autosampler, from 10/10/15-10/9/16; cost of \$9,117/yr. (Clerk's Misc. File No. 236079)

Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Lohn, Bridget	Salary adjustment; end of probation (2% increase)	\$3,715.27	9/1/15
Barboza, Carla	New hire; regular full time	\$2,307.20	9/16/15
Hogan, Shawna (Clerk's Misc. File No. 236080)	New hire; regular full time	\$3,541.67	9/22/15

Travel/Training:

- a) Donna Durant-Macon and Kristyl DeBose attended CPR Recertification on 8/28/15 in Tulsa, OK; cost of \$60.
- b) Afton Leewright attended Recruiting the Best Hourly Healthcare Employees on 9/25/15 in Tulsa, OK; cost of \$25.
- c) John Ethriedge attended Hazwoper 8-hour Refresher Course on 9/25/15 in Tulsa, OK; cost of \$150.
- d) Jumao Wang to on-line course Auditing Not-for-Profit Entities: Superior Skills for an Effective and Efficient Audit on 9/25/15; cost of \$239.
- e) Daphne Gaulden to Policy & Practice Tool On-Site Training from 9/28-29/15 in OKC, OK; cost of \$361.50.
- f) Leanne Stephens to PRSA: Communicators Summit 2015 Accidental Trending & PRSA: Ethics Discussion from Ferguson, MO on 10/8/15 in Tulsa, OK; cost of \$80.
- g) Rachel Erkenbeck-Hart to Oklahoma Association of Health, Physical Education, Recreation, and Dance (OAHPERD) 2015 Convention from 10/5-6/15 in Edmond, OK; cost of \$357.10.
- h) Sierra Carroll to Youth 36 from 10/13-16/15 in Baltimore, MD; cost of \$2,077.20.
- i) Chance Caldwell, Leslie Ptomey, and Gregory McGraw to OSEHP 62nd Annual Training & Education Conference from 10/14-16/15 in Norman, OK at an estimated cost of \$1,620.
- j) Jumao Wang to on-line class Performing Single Audits in 2015 and Beyond on 10/15/15 at an estimated cost of \$239.
- k) Shawna Hogan to Parent Child Interaction Therapy Training from 10/19-22/15 in OKC, OK at an estimated cost of \$4,985.90.
- l) Daphne Gaulden, Corey Love, Vicki Wagner, and Nedal Nofal to Public Health Academy of Oklahoma from 10/20-22/15 in Norman, OK at an estimated cost of \$1,782.60.
- m) Scott Buffington to 2015 OKHR Ready to Work Conference on 10/23/15 in OKC, OK at an estimated cost of \$143.68.
- n) Corey Love to 9th Annual Southern Obesity Summit from 11/14-18/15 in Jackson, Mississippi at an estimated cost of \$2,220.
- o) Nedal Nofal to 15th Annual New Partners for Smart Growth Conference from 2/11-14/16 in Portland, OR at an estimated cost of \$2,550.
- p) \*Violeta Maura to course: Interpreting Spanish to English, TCC, Fall 2015; cost of \$366.26. (Clerk's Misc. File No. 236081)

Upon roll call, Peters, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Peters, to approve and authorize execution by the Commission, the claims, (payments for bills to be paid from 9/14-18/15), that are in order as required by Title 19 O.S. §1505 D 11 providing all claims involving wages and/or salaries

be subject to state and federal withholding tax, retirement fund and social security deductions. Upon roll call, Peters, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Peters, seconded by Keith, to approve and authorize execution by the Commission, Blanket Purchase Orders and Emergency Purchase Orders submitted from 9/21-25/15. Upon roll call, Peters, yes; Keith, yes; Smaligo, yes. Motion carried.

Chairman advised the announcements of County Events and Status updates were open for comment and discussion. The departments with information gave a report.

Moved by Keith, seconded by Peters, that this meeting be adjourned. Upon roll call, Peters, yes; Keith, yes; Smaligo, yes. Motion carried.