

(Agenda of meeting was posted in the central and outside lobby of the Ray Jordan Tulsa County Administration Building on March 27, 2013 at 1:05 p.m.)

MINUTES
Monday, April 1, 2013

The Board of County Commissioners for Tulsa County met at the hour of 9:30 a.m. with the following members present: Karen Keith, Chairman; Fred Perry, Member; John Smaligo, Member; and Pat Key, Tulsa County Clerk.

Karen Keith, Chairman presiding, called the meeting to order at 9:30 a.m., and the following business was transacted:

Commissioner John Smaligo led the Pledge of Allegiance.

Chairman advised the announcements of County Events and Status Updates were open for comment and discussion. The departments with information gave a report.

Moved by Perry, seconded by Smaligo, to approve the minutes for the Board of County Commissioners Meeting for March 25, 2013. Upon roll call, Smaligo, yes; Perry, yes; Keith, yes. Motion carried.

NOTICE: A complete listing of all information relating to the following bids is on file and available for public inspection in the offices of County Purchasing and County Clerk.

Sealed bids for Air Handler Filters were received and opened. The bidders being two (2) in number are as follow:

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| 1. OK Filter Co., Inc. | by item | (Clerk's Misc. File No. 227296) |
| 2. Red Bud Filter Sales & Service | by item | (Clerk's Misc. File No. 227297) |

Moved by Smaligo, seconded by Perry, to refer the bids to Building Operations and Purchasing for analysis, report and recommendation on April 8, 2013. Upon roll call, Smaligo, yes; Perry, yes; Keith, yes. Motion carried.

Sealed bid for Hydro-Mulching Services was received and opened. The bidder being one (1) in number is as follows:

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| 1. Hydromulch Plus of Oklahoma, LLC | by item | (Clerk's Misc. File No. 227298) |
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Moved by Perry, seconded by Smaligo, to refer the bid to Highways and Purchasing for analysis, report and recommendation on April 8, 2013. Upon roll call, Smaligo, yes; Perry, yes; Keith, yes. Motion carried.

There were no bids were received for TC Departments - Bread.

Sealed bid for Lumber and Building Materials was received and opened. The bidder being one (1) in number is as follows:

1. Economy Lumber Company, Inc. by item (Clerk's Misc. File No. 227299)

Moved by Smaligo, seconded by Perry, to refer the bid to TC Departments and Purchasing for analysis, report and recommendation on April 8, 2013. Upon roll call, Smaligo, yes; Perry, yes; Keith, yes. Motion carried.

Sealed bids for Automotive Batteries were received and opened. The bidders being three (3) in number are as follow:

1. Battery Outfitters, Inc. by item (Clerk's Misc. File No. 227300)
2. Continental Battery Company by item (Clerk's Misc. File No. 227301)
3. O'Reilly Auto Parts by item (Clerk's Misc. File No. 227302)

Moved by Perry, seconded by Smaligo, to refer the bids to TC Maintenance Garages and Purchasing for analysis, report and recommendation on April 8, 2013. Upon roll call, Smaligo, yes; Perry, yes; Keith, yes. Motion carried.

Bid Recommendations:

1. Parks - Swimming Pool Chemicals - Deferred.
2. Parks - Swimming Pool Supplies - Deferred.

Moved by Smaligo, seconded by Perry, to approve the request from Purchasing for Name Change to Bid Award for Fence Installation to A-1 Fence Company (CMF #225279), to Owasso Fence Company, for remainder of award period. A-1 Fence Company merged with Owasso Fence Company. Upon roll call, Smaligo, yes; Perry, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 227303)

Moved by Perry, seconded by Smaligo, to approve the gasoline and diesel fuel quotes for the week ending 4/8/13. Upon roll call, Smaligo, yes; Perry, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 227304)

Moved by Smaligo, seconded by Perry, to approve and authorize execution, by the Chairman, the resolution from IT to designate an Alternate Receiving Officer naming Thora Cohea, with authority to receive authorized purchases. Upon roll call, Smaligo, yes; Perry, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 227305)

Moved by Perry, seconded by Smaligo, to approve and authorize execution, as needed, for the following Agreements:

1. Board of County Commissioners - INCOG, for the purchase of Ford Compressed Natural Gas F-250 BI-fuel for the Tulsa County Public Facilities fleet. (Clerk's Misc. File No. 227306)
2. Engineers - AMEC Environment & Infrastructure, Inc., for Phase II of the levee re-authorization project for the Jenks and Haikey Creek Levees. (Clerk's Misc. File No. 227307)
3. INCOG - Community Action Resource & Development (CARD), for Innovative Housing Initiatives services, for housing development in Bristow, Creek County. (Clerk's Misc. File No. 227308)

Upon roll call, Smaligo, yes; Perry, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Perry, to approve the following Requests to Advertise for Bids/Proposals:

1. Juvenile Bureau - Dairy Products. (Clerk's Misc. File No. 227309)
2. Sheriff - New or Used Modular Office Structure. (Clerk's Misc. File No. 227310)
3. Metropolitan Tulsa HOME Consortium - HOME Buyer Assistance Program. (Clerk's Misc. File No. 227311)
4. Board of County Commissioners - Professional Design-Build Proposal for the O'Brien Park Sun Shade Structures Project, 4 to Fix 2, Sub Fund 31. (Clerk's Misc. File No. 227312)

Bids #1 & #2 due by Friday 4:00 p.m. 4/12/13 and to open Monday 4/15/13 at 9:30 a.m.

Proposal #3 due by Friday 4:00 p.m. 4/12/13 and to open Monday 4/15/13 at 9:30 a.m.

Proposal #4 due by Friday 4:00 p.m. 4/26/13 and to open Monday 4/29/13 at 9:30 a.m.

Upon roll call, Smaligo, yes; Perry, yes; Keith, yes. Motion carried.

Moved by Perry, seconded by Smaligo, to approve and authorize execution by the Chairman, the following Inventory Resolutions:

1. Juvenile Bureau - transferred to Highway Maintenance District #1; Ford Brush Hog mower, SN WM09916, purch. 4/10/00 for \$1,129. (Clerk's Misc. File No. 227313)
2. Juvenile Bureau - junked; wardrobe unit, item #54301090003, purch. 3/14/02 for \$665; portable building, item #54306200001, purch 7/7/75 for \$2,200; 2-Hot water tanks, SN RN1282402309, RN0882402290, purch. 8/1/83 for \$600 ea. (Clerk's Misc. File No. 227314)

Upon roll call, Smaligo, yes; Perry, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Perry, to approve and authorize execution by the Chairman, the following Sole Sources:

1. Court Clerk - Eastman Park Micrographics, Inc., to provide maintenance, support and other services to all EPM's micrographics customers. (Clerk's Misc. File No. 227315)
2. Highways - Ditch Witch of Tulsa, for their parts and service. (Clerk's Misc. File No. 227316)
3. IT - Macro 4/UNICOM Systems, Inc., for maintenance and support for the Dumpmaster/VSE software. (Clerk's Misc. File No. 227317)
4. IT - Tyler Technologies, Inc., provider of Munis software support and updates. (Clerk's Misc. File No. 227318)
5. Parks - Cunningham Recreation, for GameTime Parks and Playground replacement parts. (Clerk's Misc. File No. 227319)

6. Parks - Southeastern Security Consultants, Inc., the only one of its kind designed for Public Park, recreation, and conservation agencies that combines both the NRPA screening guidelines with specialized training intended to prepare professional, part time, seasonal, and volunteer staff who qualify for public service. (Clerk's Misc. File No. 227320)

Upon roll call, Smaligo, yes; Perry, yes; Keith, yes. Motion carried.

Moved by Perry, seconded by Smaligo, to approve the following Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
<u>Highways:</u>			
Blevins, Dale	Retire.		3/31/13
Smith, Timothy	Job Abandon.		3/20/13
Maddox, Larry	FMLA w/pay	\$2,388.01	3/7/13
Kinkade, Kenneth	Promo.	\$2,281.27	4/1/13
Thompson, Corey	Sal. Adj.	\$2,520.23	4/1/13
Douzart, Robert	Worker Comp.	\$1,831.34	3/23/13
Douzart, Robert	FMLA w/pay	\$1,831.34	3/23/13
Lowery, Buddy R.	End FMLA w/pay		
	Rtn. to Work. Dr. Rel.	\$1,768.27	3/25/13

(Clerk's Misc. File No. 227321)

<u>IT:</u>			
Mooneyham, Brian	Promo. 10%	\$6,821.14	4/1/13
Guthrie, Garrett	New Hire	\$3,399.00	4/1/13
Weaver, Bryanne	Trnsfr. from Parks	\$3,399.00	4/1/13

(Clerk's Misc. File No. 227322)

<u>Parks:</u>			
Loepp, Cody	Provis.	\$1,733.60	4/5/13
Magruder, Tammy Jo	Resign.		4/2/13
Carpenter, Linda	Pvertime.	\$7.25/hr.	4/3/13
Davis, Alyssa	Pvertime.	\$7.25/hr.	4/3/13
Younger, Cindy	Pvertime.	\$7.25/hr.	4/5/13
Weaver, Bryanne	Trnsfr. to IT		3/27/13

(Clerk's Misc. File No. 227323)

Upon roll call, Smaligo, yes; Perry, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Perry, to accept and file the following Juvenile

Bureau Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Grissom, Elana	Reg. Appt.	\$6,250.00	4/1/13
Engstrom, Lael	Retire.		4/30/13
Sartain, Ann	Retire.		4/30/13
Harmon, Jeremy	Trnsfr. to Reg. Appt. 26003900-505010	\$1,938.00	4/1/13
Flagg, Christi	Name Chg. to Tom- Marriage	\$2,606.00	2/9/13

(Clerk's Misc. File No. 227326)

Moved by Perry, seconded by Smaligo, to accept and file the following CC Health

Documents:

Agreements:

a) Community Service Counsel of Greater Tulsa, Inc., for Health Start Initiative supplemental training expenses from 6/1/12-5/31/13; cost of \$5,000 (additional to CMF #225693 for \$128,500), new total \$133,500. (Clerk's Misc. File No. 227327)

Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Dunlap, Quinn	Sal. Adj. End Probat.	\$2,882.00	3/1/13
Pickard, Mary	Retire.		3/31/13
Winship, Terri	End of Temp. Assign.		3/31/13
Stockstill-Herrel, Stephanie	End of Temp. Assign.		3/31/13
Peaden, Morgan	End of Temp. Assign.		3/31/13
Blevins, Martha	End of Temp. Assign.		3/31/13
Gray, Lisa	End of Temp. Assign.		3/31/13
Rumph, Mary	End of Temp. Assign.		3/31/13
Rask, Pamela	Retire.		3/31/13
Risley, Dena	End of Temp. Assign.		3/31/13
Sleeper, Julie	Sal. Adj. End Probat.	\$3,822.00	4/1/13
Wilburn, Rebecca	Chg. to RFT.	\$4,160.00	4/1/13
Acosta-Willis, Clara	Chg. to RFT.	\$3,806.00	4/1/13
Williams, Imelda	Lateral Trnsfr. Chg. to 41507400		4/1/13
Laster, Carole	Temp./Hourly	\$20.00/Hr.	4/1/13
Cupples-Stowe, Rosaline	Temp./Hourly	\$20.00/Hr.	4/1/13
Bradley, Lauren	Chg. Org. to 41507475		4/1/13
Brown-Paulter, Miranda	Chg. Org. to 41507475		4/1/13
Canaday, April	Chg. Org. to 41507475		4/1/13
Ferrerrosa, Liliana	Chg. Org. to 41507475		4/1/13
Hugo, Mauna	Chg. Org. to 41507475		4/1/13
Hutchings, Deborah	Chg. Org. to 41507475		4/1/13
Berg, Linda	Chg. Org. to 41507475		4/1/13
Jameson, Michelle	Chg. Org. to 41507475		4/1/13
Judah, Debra	Chg. Org. to 41507475		4/1/13
King, Carolyn	Chg. Org. to 41507475		4/1/13
Lieber, John	Chg. Org. to 41507475		4/1/13
Watkins, Julie	Chg. Org. to 41507475		4/1/13
Telligman, Toni	Chg. Org. to 41507475		4/1/13
Walters, Wilma	Chg. Org. to 41507475		4/1/13
Wood, Melissa	Chg. Org. to 41507475		4/1/13

(Clerk's Misc. File No. 227328)

Travel/Training:

a) Cindy Armstrong to Mandatory C-1 CEU's in OKC, OK from 4/9-10/13; cost not to exceed \$464.30. b) Jesusita Mendoza, Yolonda Wright, Karla Juarez, Bessy Valera, Alexandra Cruz, & Phedra Crosby to Breastfeeding Educator Course in Moore, OK from 4/9-11/13; cost not to exceed \$2,740.68. c) Susan Glynn to National Education Symposium in Denver, CO from 5/14-17/13; cost not to exceed \$384. d) Pam Holt, Ruth Ceballos, Judy Savage, Tracee Wiley, Glenda Swezey, & Brandi Tippit to 2013 Nutrition & Breastfeeding Conference in Norman, OK from 5/29-31/13; cost not to exceed \$1,708.02. e) Nicole Schlaefli to Council of State & Territorial Epidemiologists Annual Conference in Pasadena, CA from 6/8-14/13; cost not to exceed \$2,597. f) *Guadalupe Hernandez taking course; Reimbursement Systems & Revenue Cycle Management, TCC, Spring 2013; cost not to exceed \$357.01. (Clerk's Misc. File No. 227329)

Upon roll call, Smaligo, yes; Perry, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Perry, to approve and authorize execution by the Commission, the claims, (payments for bills to be paid from 3/18-22/13), that are in order as required by Title 19 O.S. §1505 D 11 providing all claims involving wages and/or

salaries be subject to state and federal withholding tax, retirement fund and social security deductions. Upon roll call, Smaligo, yes; Perry, yes; Keith, yes. Motion carried.

Moved by Perry, seconded by Smaligo, to approve and authorize execution by the Commission, Blanket Purchase Orders and Emergency Purchase Orders submitted from 3/25-28/13. Upon roll call, Smaligo, yes; Perry, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Perry to strike the Executive Session from the District Attorney requested by Matney M. Ellis, Pursuant to 25 O.S. § 307(B) (4), this matter be discussed between the Board and its attorney for the purpose of confidential communications concerning possible official action regarding a pending lawsuit, to-wit: *11-CV-518-JED-FHM Harmoni Shaw v. Stanley Glanz, et al*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest. Upon roll call, Smaligo, yes; Perry, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Perry, that this meeting be adjourned. Upon roll call, Smaligo, yes; Perry, yes; Keith, yes. Motion carried.