
TULSA COUNTY

**PURCHASING
DEPARTMENT**

MEMO

BID#: 754
VENDOR#: 4374
CC#: 8300 129 0000

DATE: SEPTEMBER 20, 2013

TO: BOARD OF COUNTY COMMISSIONERS

FROM: LINDA R. DORRELL
PURCHASING DIRECTOR



SUBJECT: SOLE SOURCE DESIGNATION – TRANE PARTS AND SERVICE

THE TULSA COUNTY PURCHASING DEPARTMENT AND THE TULSA COUNTY BUILDING OPERATIONS DEPARTMENT RESPECTFULLY REQUEST THAT THE BOARD OF COUNTY COMMISSIONERS APPROVE A SOLE SOURCE DESIGNATION AND "WAIVER OF SOLICITING BIDS OR QUOTES," FROM THE FOLLOWING VENDOR:

TRANE
2201 N. WILLOW AVENUE
BROKEN ARROW, OKLAHOMA 74012
ATTN: TIM HUGHES

(918) 317-3158 PHONE
(918) 250-5419 FAX

TRANE PARTS CENTER IS THE ONLY FACTORY AUTHORIZED PART CENTER FOR CERTIFIED OEM PARTS FOR TRANE EQUIPMENT IN THE STATE OF OKLAHOMA.

THIS REQUEST IS RESPECTFULLY SUBMITTED FOR YOUR APPROVAL.

LRD/vjs

ATTACHMENTS

ORIGINAL: PAT KEY, COUNTY CLERK FOR THE SEPTEMBER 30, 2013 AGENDA.

COPIES: COMMISSIONER JOHN M. SMALIGO
COMMISSIONER KAREN KEITH
COMMISSIONER RON PETERS
CHIEF DEPUTY MARK LIOTTA
CHIEF DEPUTY MICHAEL WILLIS
CHIEF DEPUTY VICKI ADAMS
BUILDING OPERATIONS DIRECTOR DAN BELDING

REQUEST FOR WAIVER OF SOLICITING BIDS OR QUOTES

DATE: SEPTEMBER 20, 2013

TO THE BOARD OF COUNTY COMMISSIONERS

It is recommended that soliciting bids/quotes be waived on the following request of
TULSA COUNTY BUILDING OPERATIONS DEPARTMENT for the reason(s) stated below.

REQUESTING DEPARTMENT


PURCHASING DIRECTOR

LINDA R. DORRELL

- † Emergency
- † Sole manufacturer (*must* be documented).
- Sole supplier (*must* be documented).
- † Other products of similar nature are incompatible with existing products.
- † Purchase of similar products will adversely affect warranty, guarantee or service agreement on existing products.

† _____

Description:

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- † Waiver of bidding or quoting process is approved.
- † Waiver of bidding or quoting is *not* justified.
Standard bidding or quoting will be followed.

CHAIRMAN, BOARD OF COUNTY COMMISSIONERS

DATE

September 10, 2013

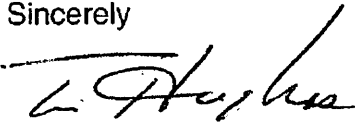
Ms. Lexie Cohea
Tulsa County
500 South Denver Avenue
Tulsa, OK 74103

Dear Ms. Cohea

The Trane Parts and Supply location at 2201 N. Willow Avenue in Broken Arrow is the only certified provider of commercial OEM parts for Trane equipment in the Tulsa market.

We also offer HVAC parts, supplies and equipment to meet a broad range of repair and maintenance needs beyond just Trane OEM at competitive prices. Please feel free to call us if you have any questions or if you need any further assistance at 855-200-0072. Thank you

Sincerely

A handwritten signature in black ink, appearing to read "Tim Hughes".

Tim Hughes
District Parts Leader

