

(Agenda of meeting was posted in the central and outside lobby of the Ray Jordan Tulsa County Administration Building on March 29, 2012 at 3:05 p.m.)

APPROVED

MINUTES

Monday, April 2, 2012

The Board of County Commissioners for Tulsa County met at the hour of 9:30 a.m. with the following members present: John Smaligo, Chairman; Karen Keith, Member; Fred Perry, Member; and Earlene Wilson, Tulsa County Clerk, represented by Kathy Hall.

John Smaligo, Chairman presiding, called the meeting to order at 9:30 a.m., and the following business was transacted:

Linda Dorrell led the Pledge of Allegiance.

Moved by Perry, seconded by Keith, to approve the minutes of the Board of County Commissioners Meeting for March 26, 2012. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

NOTICE: A complete listing of all information relating to the following bids/proposals is on file and available for public inspection in the offices of County Purchasing and County Clerk.

Sealed proposals for Actuarial Consulting Services were received and opened. The proposers being five (5) in number are as follow:

- | | | |
|--|---------|---------------------------------|
| 1. Thomas E. Cummins, Consulting Actuary, Inc. | by item | (Clerk's Misc. File No. 224081) |
| 2. Gabriel, Roeder, Smith & Company | by item | (Clerk's Misc. File No. 224082) |
| 3. Hay Group, Inc. | by item | (Clerk's Misc. File No. 224083) |
| 4. Milliman, Inc. | by item | (Clerk's Misc. File No. 224084) |
| 5. Nyhart | by item | (Clerk's Misc. File No. 224085) |

Moved by Perry, seconded by Keith, to refer the proposals to Employees' Retirement System of Tulsa County and Purchasing for analysis, report and recommendation on April 9, 2012. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Sealed proposals for Auditing Services were received and opened. The proposers being three (3) in number are as follow:

- | | | |
|-----------------------------|---------|---------------------------------|
| 1. BKD, LLP | by item | (Clerk's Misc. File No. 224086) |
| 2. Hogan Taylor, LLP | by item | (Clerk's Misc. File No. 224087) |
| 3. Stanfield & O'Dell, P.C. | by item | (Clerk's Misc. File No. 224088) |

Moved by Keith, seconded by Perry, to refer the proposals to Employees' Retirement System of Tulsa County and Purchasing for analysis, report and recommendation on April 9, 2012. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Sealed bids for Stihl Chain Saw and Weed Eater Parts were received and opened. The bidders being two (2) in number are as follow:

1. Bloss Sales & Rental, LLC by item (Clerk's Misc. File No. 224089)
2. Jernigan's Home & Farm Supply, Inc. by item (Clerk's Misc. File No. 224090)

Moved by Keith, seconded by Perry, to refer the bids to Highways and Purchasing for analysis, report and recommendation on April 9, 2012. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Sealed proposal for Golf Director was received and opened. The proposer being one (1) in number is as follows:

1. JSJ, Incorporated by item (Clerk's Misc. File No. 224091)

Moved by Keith, seconded by Perry, to refer the proposal to Parks and Purchasing for analysis, report and recommendation on April 9, 2012. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Sealed proposal for Tennis Director was received and opened. The proposer being one (1) in number is as follows:

1. M&M Tennis, LLC by item (Clerk's Misc. File No. 224092)

Moved by Perry, seconded by Keith, to refer the proposal to Parks and Purchasing for analysis, report and recommendation on April 9, 2012. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Sealed bid for Chevrolet and GMC Automotive Repair was received and opened. The bidder being one (1) in number is as follows:

1. Danny Beck Chevrolet, Inc. by item (Clerk's Misc. File No. 224093)

Moved by Keith, seconded by Perry, to refer the bid to TC Central Garage and Purchasing for analysis, report and recommendation on April 9, 2012. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Sealed bids for Pager Service were received and opened. The bidders being two (2) in number are as follow:

1. Page Plus, Inc. by item (Clerk's Misc. File No. 224094)
2. USA Mobility Wireless, Inc. by item (Clerk's Misc. File No. 224095)

Moved by Perry, seconded by Keith, to refer the bids to TC Departments and Purchasing for analysis, report and recommendation on April 9, 2012. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Sealed bids for Paper Products were received and opened. The bidders being six (6) in number are as follow:

- | | | |
|---|--|---------------------------------|
| 1. Admiral Express, Inc. | by item | (Clerk's Misc. File No. 224096) |
| 2. AmSan | by item | (Clerk's Misc. File No. 224097) |
| 3. Empire Paper Co. | by item | (Clerk's Misc. File No. 224098) |
| 4. J & P Supply, Inc. | bid rejected due to former documented poor performance | (Clerk's Misc. File No. 224099) |
| 5. Lektron Lighting & Supply, Inc. | by item | (Clerk's Misc. File No. 224100) |
| 6. Xpedx, a division of International Paper Company | by item | (Clerk's Misc. File No. 224101) |

Moved by Keith, seconded by Perry, to refer the bids to TC Departments and Purchasing for analysis, report and recommendation on April 9, 2012. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Sealed bids for Replacement Oil, Filter and Air Filter were received and opened. The bidders being three (3) in number are as follow:

- | | | |
|------------------------------------|---------|---------------------------------|
| 1. NAPA Auto Parts | by item | (Clerk's Misc. File No. 224102) |
| 2. O'Reilly Auto Parts, First Call | by item | (Clerk's Misc. File No. 224103) |
| 3. Uni-Select USA | by item | (Clerk's Misc. File No. 224104) |

Moved by Perry, seconded by Keith, to refer the bids to TC Maintenance Garages and Purchasing for analysis, report and recommendation on April 9, 2012. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to approve the following Bids/Proposal

Recommendations:

1. TC Departments - Bread, to Sara Lee Fresh, the lowest and best bid received. This award is for 1 year beginning 4/11/12. (Clerk's Misc. File No. 224105)
2. TC Departments - Restaurant, Kitchen, and Concessionary Supplies, to Ben E. Keith, Empire Paper Company, and Lektron Lighting & Supply, Inc., the lowest and best bids received and the lowest on the majority of the products used. This award is for 1 year beginning 4/2/12. (Clerk's Misc. File No. 224106)
3. TC Departments - Safety Supplies, to MedSafe, the best overall bid received. This award is for 1 year beginning 4/4/12. (Clerk's Misc. File No. 224107)
4. Tulsa County Employees' Retirement System - Master Limited Partnership Manager - DEFERRED

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry to approve Addendum #1 from Purchasing, for the Request for Qualifications, for the Jenks Levee and Haikey Creek Levee Authorization Project, to provide clarification and answers to questions that were submitted, details available for review in the County Clerk's Office and Purchasing Department. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 224108)

Moved by Perry, seconded by Keith, to approve the gasoline and diesel fuel quotes for the week ending April 9, 2012. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 224109)

Moved by Keith, seconded by Perry, to approve and authorize execution by the Commission, a Letter of Acceptance from the Board of County Commissioners, to Gary Harman, of Jurisdictional Responsibility for Completing Technical Requirements in PUD No. 566-A Related to Plaza Neighborhood Center at 57th West Avenue and 41st Street South, Tulsa, OK. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 224110)

Moved by Perry, seconded by Keith, to approve and authorize execution by the Commission, a request from Highways, of the Updated 8-year Highway Improvement Plan for Road Improvement and Bridge Replacement projects utilizing State, Federal and Local Funds, as required by Oklahoma Department of Transportation and filed in County Clerk's office and Oklahoma Department of Transportation's local government office in Oklahoma City, OK. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 224111)

Moved by Keith, seconded by Perry, to approve a request from Purchasing of the Proposal for Professional Services for the Haikey Creek Restroom Facilities, a Vision 2025 project, in the amount of \$6,375, with Michael Birkes, Architect, details available for review in the County Clerk's office and Purchasing department. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 224112)

Moved by Perry, seconded by Keith, to approve and authorize execution, as needed, the following Agreements:

1. Board of County Commissioners - Family & Children's Services, Inc., to expand a Justice and Mental Health Collaboration Program, details available in the County Clerk's office and Purchasing Department. (Clerk's Misc. File No. 224113)
2. Board of County Commissioners - Magnum Construction, Inc., for the Entrance Renovation at the Tulsa County Courthouse & Administration Building. (Clerk's Misc. File No. 224114)
3. Board of County Commissioners - Pottawatomie County Regional Juvenile Detention Center, Glenn Dale Carter Hall in Shawnee, OK. (Clerk's Misc. File No. 224115)
4. Board of County Commissioners - Q2 Consulting, L.L.C., to expand a Justice and Mental Health Collaboration Program, details available in the County Clerk's office and Purchasing Department. (Clerk's Misc. File No. 224116)
5. Engineers - BKL, Inc., for Engineering Services to Design a Bridge Replacement on 176th Street North over Skallal Creek. (Clerk's Misc. File No. 224117)

6. OSU Extension - Xerox Corporation, for lease of printer model #W7556P. (Clerk's Misc. File No. 224118)
7. Parks - Berryhill Public School System, for use of bus for transportation of Chandler Park Summer Day Camp participants on various field trips for 2012. (Clerk's Misc. File No. 224119)

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to approve the following Requests to Advertise for Bids/Proposal:

1. Highways - Rental of Construction Signs, Lights, and Barricades. (Clerk's Misc. File No. 224120)
2. Juvenile Bureau - Dairy Products. (Clerk's Misc. File No. 224121)
3. TC Central Garage - Wrecker Service. (Clerk's Misc. File No. 224122)
4. TC Departments - Welding Supplies. (Clerk's Misc. File No. 224123)
5. TC Maintenance Garages - Dodge Van and Truck Parts. (Clerk's Misc. File No. 224124)
6. Tulsa County CDBG Urban County Program - CDBG Urban County Request for Applications from Competitive Category Applicants. (Clerk's Misc. File No. 224125)

Bids #1-#5 to be received by 4:00 p.m. 4/20/12 and to open 4/23/12 at 9:30 a.m.
Proposal #6 to be received by 4:00 p.m. 6/1/12 and to open 6/4/12 at 9:30 a.m.

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to approve and authorize execution by the Chairman, Sole Source from IT, for Macro 4 Unicom Systems, Inc., for maintenance and support for the Dumpmaster/VSE software. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried. (Clerk's Misc. File No. 224126)

Moved by Perry, seconded by Keith, to approve and authorize execution by the Chairman, the following Utility Permits from Engineering:

1. AT&T, to parallel E. 126th St. N. +/- 100' west of the N. 113th E. Ave. at the SE/C of Sec. 31, T22N, R14E, by trenching and boring on the North side of E. 126th N. for 1" poly pipe with 1.25" poly pipe. (Clerk's Misc. File No. 224127)
2. AT&T, to cross/parallel S. 177th W. Ave. beginning +/- 120' north of the intersection of W. Wekiwa Rd. & S. 177th W. Ave. and further described as 1,400' north of the SW/C of Sec. 6, T19N, R11E, by trenching and boring for .61" fiber buried telephone cable with 2" plow com. (Clerk's Misc. File No. 224128)

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to approve Travel/Training from the following OSU Extension:

1. Charlotte L. Richert, to P-Card Training, in Stillwater, OK on 4/24/12; approximate cost of \$110. (Clerk's Misc. File No. 224129)
2. Charlotte L. Richert, to OEAFCS Conference and In-Service, in OKC, OK from 4/10-13/12; approximate cost of \$350. (Clerk's Misc. File No. 224130)
3. Tracy Lane, to pick-up Program Supplies, in Claremore, OK on 3/12/12; approximate cost of \$35. (Clerk's Misc. File No. 224131)
4. Tracy Lane, to order Program Supplies, in Claremore, OK on 3/1/12; approximate cost of \$35. (Clerk's Misc. File No. 224132)

5. Jim Rexwinkle, to set up for District Archery Contest, in Kellyville, OK on 3/30/12; approximate cost of \$32.19. (Clerk's Misc. File No. 224133)
6. Jim Rexwinkle, to pick-up materials for Kids, Kows & More, in Kellyville, OK on 3/14/12; approximate cost of \$85.14. (Clerk's Misc. File No. 224134)
7. Jim Rexwinkle, to set up for District Archery Contest, in Kellyville, OK on 3/31/12; approximate cost of \$32.19. (Clerk's Misc. File No. 224135)
8. Jim Rexwinkle, to Tractor Supply Daisy Safety Promotional, in Sand Springs, OK on 3/14/12; approximate cost of \$31.30. (Clerk's Misc. File No. 224136)
9. Jim Rexwinkle, to NE District Shooting Sports Meeting, in Okmulgee, OK on 2/6/12; approximate cost of \$52.73. (Clerk's Misc. File No. 224137)
10. Jim Rexwinkle, to NE District Food Showdown, in Muskogee, OK on 3/20/12; approximate cost of \$65.49. (Clerk's Misc. File No. 224138)

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to approve the following Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
<u>Highways:</u>			
Diffie, Alvon	Dschrg.		3/22/12
Condreay, Donna M.	End Med. Lve. w/o pay		
	Rtn. to Work	\$1,971.42	3/20/12
David, Donald	Retire.		3/30/12
Vaughan, Chris L. (Clerk's Misc. File No. 224139)	New Hire-Probat.	\$1,733.60	3/23/12
<u>IT:</u>			
Emery, Dorise	Promo 10%	\$3,423.93	4/1/12
Wilhite, Kathy (Clerk's Misc. File No. 224140)	End FMLA		3/28/12
<u>Parks:</u>			
Shackelford, Eddie	Rtn. from FMLA		
	Intermit. w/pay	\$3,484.49	3/28/12
Stover, Kayla (Clerk's Misc. File No. 224141)	Rehire	\$7.50 /hr.	4/3/12

Moved by Keith, seconded by Perry, to accept and file the following Juvenile Bureau

Documents:

Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Goudeau, Dahran (Clerk's Misc. File No. 224144)	Resign.		3/31/12

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Perry, seconded by Keith, to accept and file the following CC Health

Documents:

Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Patino, Yvonne	Place on LWOP		3/16/12
Risley, Dena	Temp./Hrly.	\$12.90/Hr.	3/26/12
Ware, Joyce (Clerk's Misc. File No. 224145)	Resign.		3/31/12

Travel/Training:

a) Daphne Gaulden, to TSET Day the Capitol/Connecting the Dots: Booster Training in OKC, OK from 3/28-29/12; cost not to exceed \$117.24. b) Barbara Cargill, Joan Bomholt, Maria Young, Kyla Jeffers, Theresa Okotie, Leslie Ireland, Meisha Hall, Susan Glynn, Kristy Elias, Karen DeBella, Michelle Coonfield, Cindy Armstrong & Lou Ann Beuke, to CAP Day Mini Conference-CEU Update NFP 101 Mandatory Training in OKC, OK from 4/3-4/12; cost not to exceed \$3,927.60. c) Marnie Jackson & Beverly Baul, to OCAITHB-TEC Public Health Conference in Norman, OK from 4/24-25/12; cost not to exceed \$338. d) Sandra Trujillo, to Healthcare Provider CPR in Tulsa, OK on 4/30/12; cost not to exceed \$27. e) Joann Calloway, to Adobe Illustrator CS5-Level 1 Course in Tulsa, OK on 5/31/12; cost not to exceed \$425. g) Brenda Dale, to E388 Advanced Public Information Officer Course in Emmitsburg, MD from 6/17-22/12; cost not to exceed \$1,180. g) *Nathanael Richardson to course; Human Physiology, TCC, Spring 2012; cost not to exceed \$217.65. (Clerk's Misc. File No. 224146)

Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Perry, to approve and authorize execution by the Commission, the claims, (payments for bills to be paid from 3/19-23/12), that are in order as required by Title 19 O.S. §1505 D 11 providing all claims involving wages and/or salaries be subject to state and federal withholding tax, retirement fund and social security deductions. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Moved by Perry, seconded by Keith, to approve and authorize execution by the Commission, Blanket Purchase Orders and Emergency Purchase Orders submitted from 3/26-30/12. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.

Chairman advised the announcements of County Events and Status Updates were open for comment and discussion. The departments with information gave a report.

Moved by Keith, seconded by Perry, that this meeting be adjourned. Upon roll call, Perry, yes; Keith, yes; Smaligo, yes. Motion carried.