

(Agenda of meeting was posted in the central and outside lobby of the Ray Jordan Tulsa County Administration Building on December 15, 2016 at 2:31 p.m.)

MINUTES  
Monday, December 19, 2016

The Board of County Commissioners for Tulsa County met at the hour of 9:30 a.m. with the following members present: Karen Keith, Chairman; Ron Peters, Member; John Smaligo, Member; and Pat Key, represented by Whitney Alexander.

Karen Keith, Chairman, called the meeting to order at 9:30 a.m. and the following business was transacted:

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

Moved by Peters, seconded by Smaligo, to approve the minutes of the Management Conference Meeting of December 8, 2016; and the Board of County Commissioners Meeting of December 12, 2016. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

NOTICE: A complete listing of all information relating to the following bids is on file and available for public inspection in the offices of County Purchasing and County Clerk.

Sealed bid for Four (4) or More Used Dodge Charger Pursuit AWD Vehicles was received and opened. The bidder being one (1) in number is as follows:

1. Kansas Highway Patrol by item (Clerk's Misc. File No. 239938)

Moved by Smaligo, seconded by Peters, to refer the bid to the Sheriff and Purchasing for analysis, report and recommendation on January 3, 2017. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Smaligo, to approve the following Bid/Proposal Awards:

1. Administrative Services - Printshop Supplies, to Advantage Graphics, Inc. and Veritiv Operating Company, the lowest and best bids meeting specifications for each bid item. There is one item that no bids were received and it is recommended to obtain quotes for the next twelve-month period. This award is for one year beginning 1/5/17. (Clerk's Misc. File No. 239939)
2. Building Operations - Electrical Wire, to Elliot Electric Supply, the only bid received. This award is for one year beginning 12/28/16. (Clerk's Misc. File No. 239940)
3. Building Operations - Miscellaneous Electrical Supplies, to reject bid received and re-advertise due to inadequate response. (Clerk's Misc. File No. 239941)
4. Highways - Concrete, Curb, Gutter and Flat Work - Deferred

5. Highways - Industrial Hose Assemblies, to AmeriFlex Hose and Accessories, the lowest overall bid received. This award is for one year beginning 12/21/16. (Clerk's Misc. File No. 239942)
6. TC Departments - Laboratory Services, to Regional Medical Laboratory, Inc., the best overall bid meeting specifications and the lowest bidder on most of the tests with the highest utilizations. This award is for one year beginning 12/28/16. (Clerk's Misc. File No. 239943)
7. Tulsa County Retirement Board - Master Trust Custodian Services - Deferred.

Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Peters, to approve Addendum #1 from Purchasing, to the Request for Proposals for Core Fixed Income Services, to provide additional information and clarifications of the specifications. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 239944)

Moved by Peters, seconded by Smaligo, to approve Addendum #2 from Purchasing, to the Request for Proposals for Prosecutor's Case Management System for District Attorney's Office, to provide additional information and clarifications of the specifications. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 239945)

Moved by Smaligo, seconded by Peters, to approve the gasoline and diesel fuel quotes for the week ending 1/3/17. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 239946)

Moved by Peters, seconded by Smaligo, to approve the following appointments from Commissioner Keith:

1. Vicki Adams to the Tulsa Metropolitan Area Planning Commission replacing Michael Willis, effective immediately with term to expire 12/31/19. (Clerk's Misc. File No. 239947)
2. John Fothergill to the Metropolitan Environmental Trust replacing Michael Willis, effective immediately with term to expire 6/30/20. (Clerk's Misc. File No. 239948)
3. Luisa Krug to the Tulsa Metropolitan Area Planning Commission, effective 2/1/17 with term to expire 12/31/19. (Clerk's Misc. File No. 239949)
4. Peter Regan to the INCOG Board of Directors, effective 1/1/17 with term to expire 12/31/19. (Clerk's Misc. File No. 239950)
5. Brian Ross to the Greater Tulsa Area Indian Affairs Commission, to fill the remaining term for Richard Rodriguez, effective immediately with term to expire on 12/31/18. (Clerk's Misc. File No. 239951)
6. John Smaligo to the Tulsa County Criminal Justice Planning and Policy Council, effective immediately with term to expire 12/31/17. This seat will be held by Chairman of the Tulsa County Criminal Justice Authority. (Clerk's Misc. File No. 239952)
7. Liza Mata Steger to the Greater Tulsa Area Hispanic Affairs Commission, to fill the remaining term for Isaac Rocha, effective immediately with term to expire 12/31/18. (Clerk's Misc. File No. 239953)

Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried

Moved by Smaligo, seconded by Peters, to approve the reappointment from Commissioner Keith of David Lafon to the Greater Tulsa Area Hispanic Affairs Commission effective immediately with term to expire 12/31/19. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 239954)

Moved by Peters, seconded by Smaligo, to approve and authorize execution by the Commission, the Request for Approval from Engineers of the updated 8 Year Highway Improvement Plan. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 239955)

Moved by Smaligo, seconded by Peters, to accept and file the performance bond from the Sheriff from Turn Key Health Clinics, LLC, to the agreement for Comprehensive Institutional Healthcare Services, CMF #239751. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 239956)

Moved by Smaligo, seconded by Peters, to approve and authorize execution by the Chairman, the resolution from INCOG authorizing application for the 2017 Rural Economic Action Plan Grant. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 239961)

Moved by Peters, seconded by Smaligo, to approve the following Requests to Advertise for Bids/Proposals:

1. Building Operations - Miscellaneous Electrical Supplies. (Clerk's Misc. File No. 239962)
2. CC Health - Transportation Services. (Clerk's Misc. File No. 239963)
3. TC Departments - Plumbing Supplies. (Clerk's Misc. File No. 239964)
4. TC Departments - Vehicle Lubricants and Anti-Freeze. (Clerk's Misc. File No. 239965)

Bids to be received by 4:00 p.m. on 1/6/17 & to open 1/9/17 at 9:30 a.m.

Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Peters, to approve and authorize execution by the Chairman, the inventory resolution from the Board of County Commissioners, junked; 2-IBM Typewriters, Asset Number 010-201-007, 4500-201-049 purch. dates and amounts unknown; IBM Microfilm Machine, Asset Number 0410-236-328, purch. date and amount unknown; Brown Desk Chair, Asset Number 0110-102-101, purch. date and amount unknown; Disassembled desk and drawers, Asset Number 0130-105-04, purch. date and

amount unknown. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

(Clerk's Misc. File No. 239966)

Moved by Peters, seconded by Smaligo, to approve the following Travel/Training requests:

1. IT - Jennah Kester to Government Social Media conference from 4/11-13/17 in Dallas, TX; cost of \$1,000. (Clerk's Misc. File No. 239967)
2. OSU Extension - Brian Jervis to Extension Meeting on 8/31/16 in Kellyville, OK; cost of \$30. (Clerk's Misc. File No. 239968)
3. OSU Extension - Brian Jervis to Extension Meeting on 8/23/16 in OKC, OK; cost of \$120. (Clerk's Misc. File No. 239969)
4. OSU Extension - Brian Jervis to Extension Meeting on 9/9/16 in Pryor, OK; cost of \$50. (Clerk's Misc. File No. 239970)
5. OSU Extension - Brian Jervis to Extension Meeting on 10/27/16 in Stillwater, OK; cost of \$70. (Clerk's Misc. File No. 239971)
6. OSU Extension - Clinton Laflin to Northeast District 4-H Update on 11/2/16 in Pryor, OK; cost of \$65. (Clerk's Misc. File No. 239972)

Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried

Moved by Smaligo, seconded by Peters, to approve the following Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
<u>Board of County Commissioners</u>			
Willis, Michael (Clerk's Misc. File No. 239973)	Transfer to County Clerk		1/1/17
<u>Building Operations</u>			
McHenry, Adam	Return from Workers Comp	\$2,648.60	12/8/16
Fisher, Corey (Clerk's Misc. File No. 239974)	FMLA	\$2,311.97	12/30/16
<u>Highways</u>			
Talsma, Jeffrey S.	Provisionary Hire	\$2,300.00	12/12/16
Olmos Garcia, Jesus M.	Provisionary Hire	\$2,300.00	12/12/16
O'Bryan, Kenneth	End FMLA w/pay	\$2,746.44	12/12/16
O'Bryan, Kenneth (Clerk's Misc. File No. 239975)	End Workers Comp w/pay	\$2,746.44	12/12/16
<u>IT</u>			
Ratzloff, Eric (Clerk's Misc. File No. 239976)	New Hire Provisionary	\$3,414.12	12/14/16
<u>Parks</u>			
Adair, Jeremy	Provisionary	\$1,833.60	12/20/16
Ponce-Rivera, Jose (Clerk's Misc. File No. 239977)	FMLA w/pay	\$1,955.27	12/10/16

Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Smaligo, to accept and file the following Juvenile

Bureau Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Webb, Jonathon	Discharged		12/6/16
Hamilton, Dwayne	Retirement		12/31/16

Criddle, Clifford	Promotion/Change Org. to 26003900-505020	\$2,454.00	12/1/16
Frazier, Quintis (Clerk's Misc. File No. 239983)	Provisionary Appt.	\$2,130.60	12/12/16

Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Peters, to accept and file the following CC Health

Documents:

Agreement:

a. American Document Shredding, LLC, for document destruction services from 9/1/16 to 8/31/17; cost of \$20 per console/\$40 per container. (Clerk's Misc. File No. 239984)

Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Morrison, Michael	Salary adj.; PDIP #1 (2% inc.)	\$3,407.48	12/1/16
Phillips, Felicia	Salary adj.; PDIP #1 (2% inc.)	\$2,683.79	12/1/16
Sells, Dana	Salary adj.; PDIP #1 (2% inc.)	\$3,537.36	12/1/16
Toothaker, Samantha	Salary adj.; PDIP #1 (2% inc.)	\$3,428.07	12/1/16
Swanson, Lois	Salary adj.; PDIP #2	\$3,298.16	12/1/16
Steele, Stephen	Salary adj.; end of probation (2% inc.)	\$3,355.81	12/1/16
McConnell, Angela	FMLA w/o pay		12/20/16
Horn-Speck, Melissa (Clerk's Misc. File No. 239985)	Medical Leave w/o pay		12/21/16

Travel/Training:

a) Tawi Buansing attended CPR Class on 12/2/16 in Tulsa, OK; cost of \$45. b) Brenda Dale to 2017 Public Health Preparedness Summit from 4/24-29/17 in Atlanta, GA; cost of \$2,578. (Clerk's Misc. File No. 239986)

Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Smaligo, to approve and authorize execution by the Commission, the claims, (payments for bills to be paid from 12/5-9/16), that are in order as required by Title 19 O.S. §1505 D 11 providing all claims involving wages and/or salaries be subject to state and federal withholding tax, retirement fund and social security deductions. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Peters, to approve and authorize execution by the Commission, Blanket Purchase Orders and Emergency Purchase Orders submitted from 12/12-16/16. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Executive Session #1 from District Attorney, requested by Douglas Wilson, Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney for the purpose of confidential

communications concerning a pending claim, to-wit: *Marshall Eldridge vs. Tulsa County*, Workers Compensation Court Number CM-16-01830A, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest.

Executive Session #2 from the Board of County Commissioners, requested by Commissioner John Smaligo, Pursuant to 25 O.S. § 307(B)(3), this matter be discussed between the Board and its attorney for the purpose of confidential communications concerning possible official action regarding possible land purchase, to wit; disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest.

Moved by Peters, seconded by Smaligo, to go into Executive Session. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Executive Session commenced at 9:41 a.m.

Moved by Peters, seconded by Smaligo, for the regular meeting to reconvene at 10:09 a.m. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Smaligo, to give Terry Tallent authority to waive subrogation rights in the case discussed in Executive Session, to wit: *Marshall Eldridge vs. Tulsa County*, Workers Compensation Court Number CM-16-01830A. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 239987)

No action taken in Executive Session #2.

Moved by Peters, seconded by Smaligo, that this meeting be adjourned. Upon roll call, Smaligo, yes; Peters, yes; Keith, yes. Motion carried.