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TULSA COUNTY  
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PURCHASING  
DEPARTMENT

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MEMO

DATE: April 18, 2018  
FROM: Matney M. Ellis  
Purchasing Director   
TO: Board of County Commissioners  
SUBJECT: Acceptance of Proposal for Design and Installation of Warehouse Shelving and Racking

It is the recommendation of the Tulsa County Purchasing Department and the Tulsa County Court Clerk to accept the proposal from and award the Design and Installation of Warehouse Shelving and Racking to the following vendor:

**Cisco-Eagle, Inc. in the Total Amount of \$157,733.00**

While this was the only proposal received, it meets all requirements and is within the budgetary expectations.

This recommendation is respectfully submitted for your approval.

MME / mlb

ORIGINAL: Michael Willis, County Clerk, for the April 23, 2018 agenda.

COPIES: Acting Commissioner Michael Craddock  
Commissioner Ron Peters  
Commissioner Karen Keith  
Don Newberry, Court Clerk  
Vicki Adams, Chief Deputy  
John Fothergill, Chief Deputy



**Tulsa County Court Clerk**

Tulsa County Courthouse  
500 South Denver, Ste 200  
Tulsa, Oklahoma 74103  
918.596.5420

**Don Newberry**  
Court Clerk  
don.newberry@oscn.net

**Vicki R. Goodson**  
First Deputy  
vicki.goodson@oscn.net

DT: April 18, 2018

TO: Megan Blackford Assistant Director, Purchasing

FM: Don Newberry, Court Clerk

SJ: Shelving Bid Apache Warehouse

Megan:

We have reviewed the bid from Cisco-Eagle in response to our RFP for additional shelving at our Archives Record Center on Apache.

We find that the bid meets the conditions of our request and is a satisfactory plan to achieve our objectives.

We noted also that it was the only response to our request for proposal.

Accordingly we recommend that the bid be accepted and a contract be extended to Cisco-Eagle per their bid.