

ALBERT ASHWOOD
STATE DIRECTOR



MARY FALLIN
GOVERNOR

STATE OF OKLAHOMA
DEPARTMENT OF EMERGENCY MANAGEMENT

August 14, 2015

Dear Director:

Tulsa County is invited to submit a sub-grant funding application for the Emergency Management Performance Grant (EMPG), Fiscal Year 2016 (October 1, 2015 to September 30, 2016) for an amount to be determined as funds become available. EMPG is a **performance based** sub-grant. Contingent upon successful completion of the identified requirements in the application, applicants will receive twenty five Percent (25%) of the awarded sub-grant to be paid in quarterly disbursements.

Please review the eligibility and performance requirements in the FY 2016 EMPG sub-grant agreement carefully before applying. **Applicants must submit all of the required documentation in order to receive EMPG sub-grant approval.** The omission of any document will result in a rejected application without further inquiry. It is the Oklahoma Department of Emergency Managements intent to supplement city, county and tribal Emergency Management program funds. This can only be achieved by the commitment and compliance of EMPG applicants.

The application must be received no later than September 30, 2015 to be eligible. **No grant funds will be awarded to Tulsa County if the application is not submitted by September 30, 2015.** If you have any questions, please contact your Oklahoma Department of Emergency Management Regional Coordinator.

P.O. Box 53365, OKLAHOMA CITY, OK 73152-9365 * 2401 NORTH LINCOLN BLVD.
(WILL ROGERS BUILDING TUNNEL), OKLAHOMA CITY, OK 73105
405-521-2481; FAX 405-521-4053 * www.oem.ok.gov



FY 2016 Emergency Management Grant Program

Sub-Grant Agreement

This agreement is entered into by and between **The State of Oklahoma Department of Emergency Management**, and Tulsa County, Oklahoma, hereinafter referred to as the Political Subdivision. **Witnesses that** Oklahoma Department of Emergency Management and the Political Subdivision for the considerations named agree as follows:

Article 1. Eligibility Criteria

To be eligible for an Emergency Management Performance Grant (EMPG) Sub-grant, a local jurisdiction must meet the following eligibility requirements:

1. The Jurisdiction must have a paid Emergency Management Director, either full or part time, who works at least 20 hours a week and is employed as defined under Oklahoma State Statute, Title 63-683.11 to 13, Emergency Management Compact and Fair Labor Standards Act (See Title 63 excerpt attachment provided in application packet).
2. The Emergency Management Program budget must match or exceed the Emergency Management Performance Grant dollar amount and cover the entire cost of the jurisdiction's emergency management office, independent of any sub-grant monies. The Emergency Management Performance Grant is based on a 50/50 match (50% local and 50% state). A certified copy of the Emergency Management Budget for the jurisdiction must be included with the application.*
3. A list of All Hazard, Whole Community Planning Group Annexes or Emergency Support Function (ESF) representatives, Tribal representatives, Higher-Education representatives, business partners as well as any other persons the Planning Group deems necessary to

promote the “whole community” concept of planning. The Planning Group list will include name, position, email and phone number.

4. Maintain a 24 hour point of contact who will promptly report to Oklahoma Department of Emergency Management Duty Officer, (800) 800-2481, all significant events happening within the jurisdiction. (Per State Statute, Title 63–683.11.E)
5. Current Emergency Operations Plan (EOP)
6. State Approved Hazard Mitigation Plan (HMP)
7. National Incident Management System (NIMS) Compliance Certificate

* **Please note:** The Jurisdiction cannot replace the Emergency Management program’s budget with Emergency Management Performance Grant funds. This means the previously budgeted Jurisdictional Emergency Management program cannot be reduced when receiving the EMPG funds. The EMPG funds are supplemental funds for improving and/or increasing the Jurisdiction’s Emergency Management Program only.

Article 2. Minimum Task/Activity Requirements

The following 10 activities are the **minimum** task requirements that shall be completed by the Political Subdivision. All Deliverables will be submitted to the Oklahoma Department of Emergency Management Regional Coordinator assigned to the jurisdiction.

1. Quarterly ALL Hazard, Whole Community Planning Group Meetings

An All-Hazard, Whole Community Planning group will be formed consisting of all Annexes or Emergency Support Function (ESF) representatives, Tribal representatives, Higher Education representatives and business partners as well as any other persons the Planning Group deems necessary to promote the “whole community” concept of planning to meet quarterly.

Measurement Methods:

- a. A meeting invitation letter for each meeting to include a mailing list (can be an email copy).
- b. An agenda for each quarterly meeting
- c. Minutes of each quarterly meeting.
- d. Sign-in sheets for each quarterly meeting (dated).

2. Emergency Operations Plan

The Jurisdiction must have an Emergency Operations Plan to participate in the Emergency Management Performance Grant. The All Hazard, Whole Community Planning Group will be directly involved in the quarterly planning and updates of the Jurisdiction's Emergency Operations Plan. The Emergency Operations Plan will be updated according to CPG 101-v.2

Measurement Methods:

- a. The quarterly report submitted to Oklahoma Department of Emergency Management.
- b. Sign-in Sheet from Quarterly Planning Meetings.
- c. An Emergency Operations Plan approval page signed by each of the Annexes or ESF representatives and the jurisdiction's highest elected official (form provided).

3. A Hazard Mitigation Plan Approved by the State and Updated as Required

The Jurisdiction must have a State approved Hazard Mitigation Plan to participate in the Emergency Management Performance Grant. The All Hazard, Whole Community Planning Group will update the Hazard Mitigation plan according to the evaluation matrix provided by Oklahoma Department of Emergency Management.

Measurement Methods:

- a. The quarterly report submitted to Oklahoma Department of Emergency Management.
- b. A Hazard Mitigation plan approval page signed by each of the Annexes or ESF representatives and the jurisdiction's highest elected official (form provided).

4. A Current List of Training and Exercises

The current Training and Exercise plans will be a topic of discussion of the All Hazard, Whole Community Planning Group.

Measurement Methods:

- a. A list of the training produced by all Annex or ESF agencies will be submitted to Oklahoma Department of Emergency Management quarterly.
- b. A list of the exercises produced by all Annex or ESF agencies will be submitted to Oklahoma Department of Emergency Management quarterly.

5. Four Exercises of Any Type

The Jurisdiction must conduct four (4) exercises of any type. The types of exercises are Seminars, Workshops, Tabletop, Games, Drills, Functional, and Full-Scale. (You can only count one WebEOC drill as part of the four.) All exercises need to test all or part of the Emergency Operations Plan. You may also count one Federally Declared Disaster as an exercise.

Measurement Methods:

- a. A copy of the After Action Report-Improvement Plan (AAR-IP) for each exercise must be submitted to the Oklahoma Department of Emergency Management.

6. One (1) Full Scale Exercise

The Jurisdiction must participate in one Full-Scale Exercise. The Statewide Earth Wind and Fire exercise will count as an Emergency Operations Center full scale exercise.

Measurement Methods:

- a. The AAR-IP for the jurisdiction's part of the exercise must be generated by the jurisdiction and a copy of the AAR-IP must be submitted to Oklahoma Department of Emergency Management.

7. Attendance of the Professional Development Workshop

The Oklahoma Department of Emergency Management Regional Coordinator, in conjunction with local Emergency Managers, will host a Professional Development Workshop. The Emergency Management Director shall attend their Area's Workshop, in its entirety.

Measurement Methods:

- a. A copy of the Certificate or other appropriate documentation shall be submitted to Oklahoma Department of Emergency Management.

8. Attendance of the Annual Oklahoma Emergency Management Conference

The Emergency Management Director shall attend the Annual Oklahoma Emergency Management Conference, in its entirety.

Measurement Methods:

- a. A copy of the Certificate or other appropriate documentation shall be submitted to Oklahoma Department of Emergency Management.

9. Attendance of the Oklahoma Department of Emergency Management Regional Coordinator's Quarterly Quadrant Meeting

The Emergency Management Director shall attend the Oklahoma Department of Emergency Management Regional Coordinator's Quarterly Quadrant meetings.

Measurement Methods:

- a. A copy of the sign-in sheet.

10. Current List of Ongoing Whole Community Preparedness Projects

Activities could include, newspaper articles, talks on preparedness to schools and or civic groups, programming weather radios, etc. Remember to include all the Emergency Response Agencies'/Organizations' preparedness efforts in the reports.

Measurement Methods

- a. Copies of articles, agendas, sign in sheets, pictures, journal of actions taken depending on community preparedness actions taken.

Article 3. Authorized Representatives

The Agency Director of the Oklahoma Department of Emergency Management and the Political Subdivision Director of Emergency Management shall be the authorized representatives to complete work and negotiate changes to this agreement. The Political Subdivision will, on a form provided by the Oklahoma Department of Emergency Management, identify a Director of Emergency Management for the Political Subdivision, an alternate, and the Political Subdivision's official mailing address. The Director of Emergency Management for the Political Subdivision will serve as the Political Subdivision's official point of contact (POC), responsible for reporting on, or responding to inquiries regarding the four (4) phases of emergency management (mitigation, preparedness, response and recovery) plus the recently added mission areas of Prevention and Protection, to include incident reporting.

Article 4. Duration

This agreement shall be in full force and effective at 12:01 a.m. on October 1, 2015 by both parties and terminating at 12:00 p.m. on September 30, 2016, unless terminated by either party prior to that time, in writing. The Oklahoma Department of Emergency Management may extend

the term of this Agreement by giving written notice to the Political Subdivision 30 days prior to the end of this Agreement. If the Oklahoma Department of Emergency Management exercises this option, the extended Agreement shall be considered to include this option provision. The total duration of this Agreement, including the exercise of any options under this clause, shall not exceed three years.

Article 5. Purpose

The purpose of this agreement is to provide a 50/50 sub-grant with a portion of the funds awarded to the State of Oklahoma under the Federal Emergency Management Agency (FEMA)'s Emergency Management Performance Grant (EMPG) program. The EMPG program encourages the development of a comprehensive emergency preparedness system for all hazards by the State and local governments.

Article 6. Authorities

The authorities for this award are:

The Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended, 42 U.S.C. § 5121 et. Seq. (the Stafford Act); Title 44, Code of Federal Regulations (CFR), Part 302, et. Seq.; U.S. Department of Homeland Security Presidential Directive 5 (HSPD-5); Oklahoma Emergency Management Act 2003, 63 O.S. 683. 1 et. Seq.; State Administrative Plan adopted by the Oklahoma Department of Emergency Management.

Article 7. Time of Completion

All work shall be completed by the Political Subdivision during Federal Fiscal Year 2016, with the exception that the auditor's opinion letter which accompanies the jurisdiction's annual audit must be submitted as soon as the audit is completed.

Article 8. Suspension of Sub-Grant/Debarment from Future Awards

If the Political Subdivision fails to complete the agreed scope of work they may be barred from participation in the sub-grant program for the following Federal Fiscal Year.

Article 9. General Provisions

- A. All work shall be completed in a professional manner and in compliance with all applicable laws.
- B. To the extent required by law, individuals duly licensed and authorized by law to do so shall perform all work.
- C. The Political Subdivision warrants that it is adequately insured for injury to its employees and others incurring loss or injury as a result of the acts of the Political Subdivision or its employees or agents.
- D. The Political Subdivision agrees that neither it nor its employees or agents are covered under insurance paid for by the State of Oklahoma, and are not authorized to obligate the State of Oklahoma, its employees or agents.
- E. The Standard Assurances for Federal Funds submitted by the Political Subdivision, as part of their application package, are hereby referenced and incorporated into this agreement.

FY 2016 Emergency Management Grant Program

Emergency Support Function Annex Definitions

Roles and Responsibilities of the ESFs

ESF	Scope
ESF#1 – Transportation	Transportation Safety Restoration/recovery of transportation infrastructure People, equipment and commodities movement
ESF#2 – Communications	Coordination with telecommunications and information technology Restoration and repair of telecommunications infrastructure Protection, restoration, and sustainment of cyber and information technology resources Oversight of communications within the incident management and response structures
ESF#3 - Public Works &/or Road Foreman	Infrastructure protection and emergency repair Infrastructure restoration Engineering services and construction management
ESF#4 – Firefighting	Coordination of firefighting activities Support to wildland, rural, and urban firefighting ops
ESF#5 – Emergency Management	Coordination of preparedness, EOC response, recovery, and mitigation operations Resource and human capital Incident action planning Financial management Damage and Impact Assessment
ESF#6 – Mass Care,	Mass care Emergency assistance Disaster housing Human services
ESF#7 – Logistics Management and Resource Support	Comprehensive incident logistics planning, management, sustainment capability Resource Support (facility space, office equipment and Supplies, contracting services, etc.)
ESF#8 – Public Health And Medical Services	Public health Medical Mental health services Mass fatality management

ESF#9 – Search and Rescue	Life-saving assistance Search and rescue operations
ESF#10 – Oil and Hazardous Materials Response (Private Partners)	Oil and hazardous materials (chemical, biological, radiological, etc.) Environmental short – long-term cleanup
ESF#11 – Agriculture and Natural Resources	Animal and plant disease and pest response Food safety and security Natural and cultural resources and historic properties protection and restoration Safety and well-being of household pets
ESF#12 – Utilities	Energy infrastructure assessment, repair, and restoration Energy industry utilities coordination
ESF#13 – Public Safety (Local Sheriff or PD)	Facility and resource security Security planning and technical resource assistance Public safety and security support Support to access, traffic, and crowd control
ESF#14 – Long-Term Community Recovery (Local VOAD) implementation	Social and economic community impact assessment Long-term community recovery assistance Analysis and review of mitigation program
ESF#15 – External Affairs (PIO & Social Media)	Emergency public information and protective action guidance Media and community relations

ESF Member Roles and Responsibilities

Each ESF Annex identifies the coordinator/liason and the primary and support agencies pertinent to the ESF. Several ESFs incorporate multiple components, with primary agencies and secondary agencies designated for each component to ensure seamless integration of the transition between preparedness, response, and recovery activities. ESFs with multiple primary agencies designate an ESF coordinator for the purposes of pre-incident planning and coordination of primary and supporting agency efforts throughout the incident.

Oklahoma State Statute

§63-683.11. Political subdivisions - Emergency management programs -
Emergency management directors - Declaration of local emergency.

A. All incorporated jurisdictions of this state are required to develop an emergency management program in accordance with the Oklahoma Emergency Management Act of 2003. County jurisdictions are required to have a qualified emergency management director as outlined in this section. Incorporated municipalities are required to either have an emergency management director or create an agreement with the county for emergency management services. Each local organization for emergency management shall have a director who shall be appointed by the executive officer or governing body of the political subdivision, who shall report directly to the chief executive officer or chief operating officer and who shall have direct responsibility for the organization, administration, and operation of such local organization for emergency management, subject to the direction and control of such executive officer or governing body. Each local organization for emergency management shall perform emergency management functions within the territorial limits of the political subdivisions within which it is organized, and, in addition, shall conduct such functions outside of such territorial limits as may be required pursuant to this act. Each local emergency management organization shall develop, maintain and revise, as necessary, an emergency operations plan for the jurisdiction. Each plan shall address the emergency management system functions of preparedness, response, recovery and mitigation. Such plan shall be based upon a hazard and risk assessment for the jurisdiction and shall include provisions for evacuation of all or a portion of the jurisdiction based upon such risk in the event any disaster, as defined in Section 683.3 of this title, necessitates the evacuation of its citizens. Every political subdivision shall ensure that there is widespread dissemination of the plan and information to citizens as to how and when such plan is activated and how citizens are to participate in evacuating their communities in the event of a disaster. The plan shall be reviewed annually. Such plan shall be coordinated with the state.

B. Emergency Management Directors (EMD) shall meet the qualifications promulgated by the Oklahoma Department of Emergency Management (OEM). The minimum qualifications include:

1. U.S. citizenship;
2. High school diploma or equivalent;
3. Valid Oklahoma driver license;
4. Social security number;
5. Has not been convicted of a felony in Oklahoma; and
6. Within one (1) year of appointment, the EMD must complete basic emergency management training provided by the OEM.

C. Prior to employment, the employing agency shall obtain a name-based background search by the Oklahoma State Bureau of Investigation to determine if the EMD has been convicted of a felony.

D. Each Emergency Management Director shall be responsible for all aspects of emergency management in their jurisdiction including: conducting a hazard analysis detailing risks and vulnerabilities, annually updating the existing all-hazard Emergency Operations Plan (EOP), conducting and arranging for necessary training of all relevant personnel, conducting annual exercises to evaluate the plan, managing resources, determining shortfalls in equipment, personnel and training, revising the EOP as necessary, establishing and maintaining an office of emergency management, communications, warnings, conducting or supervising damage assessment and other pre-and post-disaster-related duties.

E. Local fire departments, law enforcement and other first response agencies shall notify the Emergency Management Director of all significant events occurring in the jurisdiction. Emergency Management Directors shall promptly report significant events to the Oklahoma Department of Emergency Management.

F. In carrying out the provisions of this act, each political subdivision, in which any disaster as defined in Section 683.3 of this title occurs, shall have the authority to declare a local emergency and the power to enter into contracts and incur obligations necessary to combat such disaster, protecting the health and safety of persons and property, and providing emergency assistance to the victims of such disaster. Each political subdivision is authorized to exercise the powers vested under this section in the light of the exigencies of the extreme emergency situation without regard to time-consuming procedures and formalities prescribed by law, excepting mandatory constitutional requirements, pertaining to the performance of public work, entering into contracts, the incurring of obligations, the employment of temporary workers, the rental of equipment, the purchase of supplies and materials, and the appropriation and expenditure of public funds.

Added by Laws 1967, c. 33, § 11, emerg. eff. Feb. 14, 1967. Amended by Laws 2003, c. 329, § 10, emerg. eff. May 29, 2003; Laws 2006, c. 214, § 1, eff. Nov. 1, 2006.

§63-683.12. Mutual aid arrangements for reciprocal emergency management.

A. The Director of each local organization for emergency management may, in collaboration with other public and private agencies within this state, develop or cause to be developed mutual aid arrangements for reciprocal emergency management aid and assistance in case of disaster too great to be dealt with unassisted. Such arrangements shall be consistent with the state emergency management plan and program, and in time of emergency it shall be the duty of each local organization for emergency management to render assistance in accordance with the provisions of such mutual aid arrangements.

B. The Director of each local organization for emergency management may, subject to the approval of the Governor, enter into mutual aid arrangements with emergency management agencies or organizations in other border states for reciprocal emergency management aid and assistance in case of disaster too great to be dealt with unassisted.

Added by Laws 1967, c. 33, § 12, emerg. eff. Feb. 14, 1967. Amended by Laws 2003, c. 329, § 11, emerg. eff. May 29, 2003.

§63-683.13. Emergency management activities declared as governmental functions - Workers' benefit rights preserved.

A. All functions hereunder and all other activities relating to emergency management are hereby declared to be governmental functions. The provisions of this section shall not affect the right of any person to receive benefits to which the person would otherwise be entitled under this act, or under the workers' compensation law, or under any pension law, nor the right of any such person to receive any benefits or compensation under any Act of Congress. Any municipal fireman or policeman engaged in any emergency management activities, while complying with or attempting to comply with this act or any rule or regulation pursuant thereto, shall be considered as serving in his or her regular line of duty and shall be entitled to all benefits of any applicable pension fund.

B. Any requirement for a license to practice any professional, mechanical, or other skill shall not apply to any authorized emergency management worker from any state rendering mutual aid and who holds a comparable license in that state, who shall practice such professional, mechanical, or other skill during an emergency declared under the provisions of this act, when such professional, mechanical or other skill is exercised in accordance with the provisions of this act.

C. As used in this section, the term "emergency management worker" shall include any full or part-time paid, volunteer, or auxiliary employee of this state, or other states, territories, possession or the District of Columbia, of the federal government, or any neighboring country, or of any political subdivision thereof, or of any agency or organization, performing emergency management services under state supervision, and who has been properly trained in the performance of emergency management functions, at any place in this state subject to the order or control of, or pursuant to a request of, the state government or any political subdivision thereof.

D. Any emergency management worker, as defined in this section, performing emergency management services at any place in this state pursuant to agreements, compacts, or arrangements for mutual aid and assistance, to which the state or a political subdivision thereof is a party, shall possess the same powers, duties, immunities, and privileges the person would ordinarily possess if performing the same duties in the state, province, or political subdivision thereof in which normally employed or rendering services.

Added by Laws 1967, c. 33, § 13, emerg. eff. Feb. 14, 1967. Amended by
Laws 2003, c. 329, § 12, emerg. eff. May 29, 2003.

SUB-GRANT FUNDING WORKSHEET

I.(a) Personal Services

Line Item	EMPLOYEE (Last name, First MI)	JURISDICTION:		Federal Match (c) 50% of (a + b)	Applicant's Match (d) (same as c)	TOTAL (c+d) (Applicant & Federal=100%)
		CITY(a)	COUNTY(b)			
1	Jolliff, Roger	39,002.64	39,002.64	\$39,002.64	\$39,002.64	\$78,005.28
2	Ott, Jamie	31,865.10	31,865.10	\$31,865.10	\$31,865.10	\$63,730.20
3	Kralicek, Joseph	22,251.00	22,251.00	\$22,251.00	\$22,251.00	\$44,502.00
4				\$0.00	\$0.00	\$0.00
5	On Call Pay at \$1.25 per hour	1,699.00	4,355.00	\$3,027.00	\$3,027.00	\$6,054.00
6				\$0.00	\$0.00	\$0.00
7				\$0.00	\$0.00	\$0.00
8				\$0.00	\$0.00	\$0.00
SUBTOTAL		\$94,817.74	\$97,473.74	\$96,145.74	\$96,145.74	\$192,291.48

(Salary to include longevity/incentives, if any)

I.(b) Benefits (Rows entitled "other" may be used for items unique to your office. Leave entry blank if it does not apply to your jurisdiction.)

9	FICA- Jurisdiction's Obligation	\$5,092.00	\$8,827.26	\$6,959.63	\$6,959.63	\$13,919.26
10	Workers Compensation Insurance	\$3,291.00	\$3,291.00	\$3,291.00	\$3,291.00	\$6,582.00
11	Unemployment Insurance			\$0.00	\$0.00	\$0.00
12	Medical Insurance-Jurisdiction's Obligation	\$14,297.70	\$17,297.70	\$15,797.70	\$15,797.70	\$31,595.40
13	Dental Insurance-Jurisdiction's Obligation	\$1,027.00	\$1,027.00	\$1,027.00	\$1,027.00	\$2,054.00
14	Life Insurance- Jurisdiction's Obligation	\$178.00	\$178.00	\$178.00	\$178.00	\$356.00
15	Retirement- Jurisdiction's Obligation	\$13,151.76	\$16,151.76	\$14,651.76	\$14,651.76	\$29,303.52
16	Oklahoma Merit System			\$0.00	\$0.00	\$0.00
17	401A		\$2,400.00	\$1,200.00	\$1,200.00	\$2,400.00
18	PEHB 05		\$1,920.00	\$960.00	\$960.00	\$1,920.00
19	PEHB 06		\$4,614.84	\$2,307.42	\$2,307.42	\$4,614.84
20	(Other)			\$0.00	\$0.00	\$0.00
21	II. Travel	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$2,000.00
22	III. Maintenance & Operations (M&O)	\$3,144.80	\$4,727.70	\$3,936.25	\$3,936.25	\$7,872.50
23	IV. Miscellaneous (all other expenses)			\$0.00	\$0.00	\$0.00
SUBTOTAL		\$41,182.26	\$61,435.26	\$51,308.76	\$51,308.76	\$102,617.52

24	TOTAL	\$147,454.50	\$147,454.50	\$294,909.00
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(Enter in block 15a)	(enter in block 15b.)	(enter in block 15g.)
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25	V. Capitol Outlay	+	
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Your Total and Complete Budget = **\$294,909.00**

IMPORTANT!! The dollar amounts on line "24" above, and as annotated with "enter in block 15.x" should appear in the corresponding block on "APPLICATION FOR FEDERAL ASSISTANCE" (Standard Form 424). Blocks 15.a and 15.b. should contain dollar amount equal to your total and complete budget. Block 15.g. should contain a dollar amount equal to your total and complete budget plus the federal match.

INSTRUCTIONS:
22

Joint city/county jurisdictions will furnish a copy of both the city and county excise board approved budgets in the event that the lead jurisdiction's budget does not account for the total and complete budget of the emergency management office.

All Hazard, Whole Community Planning Group Members as listed below:

Annex/ESF	Name	Phone	E-mail	Agency Organization
Transportation	Mike Colbert	918-830-4297	mcolbert@tulsatransit.org	MTTA
	Bill Cartwright	918-669-0203	bcartwright@tulsatransit.org	MTTA
Communications	Jamie Ott	918-596-9891	jott@tulsacounty.org	TAEMA
	Terry O'Malley	918-594-5709	tomalley@cityoftulsa.org	COT 911
	John Geddie	918-591-4207	jgeddie@cityoftulsa.org	COT Radio Shop
Public Works & Engineering	Terry Ball	918-596-9715	tbball@cityoftulsa.org	City of Tulsa
	Paul Zachary	918-596-9565	pzachary@cityoftulsa.org	City of Tulsa
	Clayton Edwards	918-596-7810	cedwards@cityoftulsa.org	City of Tulsa
	Tom Rains	918-596-5736	trains@tulsacounty.org	Tulsa County
	Bill Smiley	918-669-7330	William.e.smiley@usace.army.mil	Corps of Engineers
Firefighting	Chief Ray Driskell	918-596-9441	rdriskell@cityoftulsa.org	City of Tulsa
	Chris Blackburn	918-849-4039	kvfd@cimtel.net	Keystone VFD
	Jimmy Wilson	918-371-4854	crfpd400@sbcglobal.net	Collinsville VFD
	Keith Ross	918-629-8182	turleyfire901@live.com	Turley VFD
	Michael Hall	918-446-1211	Michael.hall@berryhillfire.com	Berryhill FD
	Sam Bradley	918-724-1032	Sperrfd701@yahoo.com	Sperry VFD
Emergency Management	Roger Jolliff	918-596-9898	rjolliff@tulsacounty.org	TAEMA
	Jamie Ott	918-596-9891	jott@tulsacounty.org	TAEMA
	Joseph Kralicek	918-596-9897	jkralicek@tulsacounty.org	TAEMA
Mass-Care, Housing & Human Services	Regina Moon	918-831-1166	Regina.moon@redcross.org	Red Cross
	Linda Johnston	918-596-5584	ljohnston@tulsacounty.org	Tulsa County
	Jim Lyall	918-588-8401	jlyall@csctulsa.org	211 Resource / THRC
Logistics Mgmt & Resource Support	Roger Jolliff	918-596-9898	rjolliff@tulsacounty.org	TAEMA
	Jamie Ott	918-596-9891	jott@tulsacounty.org	TAEMA
	Joseph Kralicek	918-596-9897	jkralicek@tulsacounty.org	TAEMA
Public Health & Medical Services	Bruce Dart	918-582-9355	bdart@tulsa-health.org	City/County Health
	Steve Williamson	918-596-3150	stephenw@emsa.net	EMSA
	Johna Easley	918-596-3663	easleyj@emsa.net	RMRS/MMRS
Search & Rescue	Stanley Glanz	918-596-5633	sglanz@tcsso.org	Tulsa County Sheriff
Oil & Hazardous Materials Response	Paul Ator	918-596-1810	paulator@cityoftulsa.org	Tulsa Fire Department
	Kathy Boyer	918-594-3337		Holly Energy Partners
Agriculture & Natural Resources	Tracy Lane	918-746-3708	tlane@tulsacounty.org	OSU CO OP
Energy	Clay Hathaway	918-599-2421	ochataway@aep.com	AEP/PSO
	Jim Stout	918-831-8374	jim.stout@oneok.com	OneOk Gas
Public Safety & Security	Chuck Jordan	918-596-9340	chordan@cityoftulsa.org	City of Tulsa
	Stanley Glanz	918-596-5633	sglanz@tcsso.org	Tulsa County
	Gene Wideman	918-595-4725	gene.wideman@tulsacc.edu	TCC Chief
	Melvin Murdock	918-594-8124	Melvin.mrdock@okstate.edu	OSU Tulsa Chief
	Jerry Isaacs	918-495-7700	gisaacs@oru.edu	ORU Chief
	Walter Evans	918-660-3900	Walter.Evans@ou.edu	OU Schusterman Police
Community Recovery	Jim Lyall	918-588-8401	jlyall@csctulsa.org	211 Service/ THRC
	Linda Johnston	918-596-5584	ljohnston@Tulsacounty.org	Tulsa County Social Services
External Affairs	Kim Macleod	918-596-7803	kmacleod@cityoftulsa.org	City of Tulsa PIO
	Jhoanna Murray	918-576-5634	jmurray@cityoftulsa.org	City of Tulsa
	Michael Willis	918-596-5018	mwillis@tulsacounty.org	Tulsa County PIO
Higher Ed	Heather Hancock	918-277-9697	Heather.hancock@tulsacc.edu	TCC
	Dale Chapman	918-346-1883	Dale.chapman@okstate.edu	OSU HSC
	Melvin Murdock	918-594-8124	Melvin.mrdock@okstate.edu	OSU Tulsa Chief
	Gerard Issacs	918-495-7700	gisaacs@oru.edu	ORU Chief
	Walter Evans	918-660-3900	Walter.Evans@ou.edu	OU Schusterman Police
	Joe Timmons	918-631-2710	Joseph-timmons@utulsa.edu	TU Police
Tech Centers	Alex Mills	918-828-5154	Alex.mills@tulsatech.edu	Tulsa Technology
Secondary Schools	Bob Roberts	918-497-8845	robertbo@tulsaschools.org	Tulsa Public Schools
	Beverley Klosowski	918-742-3364	bklosowski@montecassino.org	Monte Cassino School
	Brent Core	918-288-7213	bcore@sperry.k12.ok.us	Sperry Schools
	Bryan Frazier	918-366-2200	brazier@bixbyps.org	Bixby Schools
	Chad Coomer	918-322-9500	hccoomer@glenpoolps.org	Glenpool Schools

Secondary Schools	<p>Dave Foreman Derek Blackburn Donna Campo Eric Doss Jeff Pratt Joe Timmons Kathy Curtis Kent Boatright Larry Hall Loren Stephenson Michael Loeffler Michelle Clayton Millard Jones Roger Wright Ross Ford Ryan McDaniel Scott Childers Susan Ward Tyoto Wardlow</p>	<p>918-585-9111 918-259-5700 918-366-8784 918-282-7727 918-627-3390 918-631-2710 918-274-300 918-828-5000 918-742-3364 918-246-1400 918-746-2600 918-357-4321 918-425-1407 918-299-4415 918-481-1111 918-742-3364 918-346-1883 918-446-1966 918-357-4321</p>	<p>foreman.dave@jobcorps.gov d.blackburn@baschools.org dcampo@liberty.k12.ok.us edoss@tsas.org ipratt@bkellyhs.org joseph-timmons@utulsa.edu Kathy.curtis@owasso.k12.ok.us Kent.boatright@tulsatech.edu lhall@montecassino.org loren.stephenson@sandites.org mloeffler@casciahall.org clayton.michelle@unionps.org mjones@dbcshool.org roger.wright@jenksps.org rford@hollandhall.org rmcdaniel@montecassino.org scott.childers@ouhsc.edu susan.ward@berryhillschools.org wardlow.tyoto@unionps.org</p>	<p>Job Corps Broken Arrow PS Liberty PS TSAS School Bishop Kelly HS Tulsa University Owasso PS Tulsa Tech Monte Cassino School Sand Springs PS Cascia Hall School Union PS DBC School Jenks PS Holland Hall Monte Cassino School OU Health Science Berryhill School Union PS</p>
Tribal Partners	<p>Catherine Wester Bobby Tallchief James Nichols</p>	<p>918-453-5000 918-287-5225 918-607-4206</p>	<p>Catherine-Wester@cherokee.org btallchief@osagenation-nsn.gov jnichols@mcn-nsn.gov</p>	<p>Cherokee Tribe Osage Nation Muscogee Creek</p>
Private Partners	<p>Kathy Boyer Anne E. Kueteman Kelly Baker</p>	<p>918-594-3334 405-232-4820 918-906-7102</p>	<p>Katharine.boyer@hollvenergy.com disaster@epiok.org Kelly@oklahomapropertyinvestors.com</p>	<p>Holly Energy Partners Episcopal Diocese OK properties</p>
Amateur Radio	<p>Paul Teel Stanley Callahan Bart Pickens</p>	<p>918-640-6000</p>	<p>pteel@cox.net ke5hpb@tulsahamradio.org bipick@cox.net</p>	<p>ARES TRO club TARC</p>

STATE OF OKLAHOMA
DESIGNATION OF POLITICAL SUB-DIVISION AGENT (EMERGENCY MANAGEMENT DIRECTOR)

Political Sub-Division Information

Name of Political Sub-division: Tulsa Area Emergency Management Agency

Official Mailing Address: 600 Civic Center - EOC

City, State, ZIP Code: Tulsa, OK. 74103

Employer's Identification No. (EIN): 73-6006419

Political Sub-Division's Primary Agent (Emergency Management Director)

Agent's Name: Roger C. Jolliff

Agent's Organization: Tulsa Area Emergency Management Agency Title: Executive Director

Street Address: 600 Civic Center - EOC

City, State, Zip Code: Tulsa, OK. 74103

Daytime Phone: 918-596-9898 Cell Phone: 918-691-7285 Fax: 918-596-9888 email: rjolliff@tulsacounty.org

Political Sub-Division's Secondary Agent

Agent's Name: Jamie Ott

Agent's Organization: Tulsa Area Emergency Management Agency Title: Deputy Director

Street Address: 600 Civic Center - EOC

City, State, Zip Code: Tulsa, OK. 74103

Daytime Phone: 918-596-9891 Cell Phone: 918-277-1778 Fax: 918-596-9888 email: jott@tulsacounty.org

Certification

The above Primary and Secondary Agents are hereby authorized to serve as the political sub-division's point of contact (POC) for the purpose of reporting disasters and emergencies and the events associated with them to Oklahoma's Department of Emergency Management (OEM). The above designated agents are further authorized to take such action, prepare required documentation and attend meetings (i.e., applicant briefing or kick off meetings) as may be required on behalf of the jurisdiction. Until contrary notice is provided to the Oklahoma Department of Emergency Management.

Governing body: Tulsa County, Oklahoma

Certifying Official: _____
Name: John Smaligo

Title: Chairman, Board of County Commissioners Phone: 918-596-5020 email: jsmaligo@tulsacounty.org

Mailing Address: BOCC, 500 Civic Center, Tulsa, OK. 74103


APPROVED AS TO FORM
ASSISTANT DISTRICT ATTORNEY

FY 2016 Emergency Management Grant Program

Emergency Contact Update

Jurisdiction Information

Jurisdiction Name: Tulsa Area Emergency Management Agency

County: Tulsa County

Physical Address: 600 Civic Center- EOC, Tulsa, OK 74103

Director Information

Name: Roger Jolliff

Office Phone: 918-596-9897

Cell Phone: 918-691-7285

E-mail: rjolliff@tulsacounty.org

Deputy Director Information

Name: Jamie Ott

Office Phone: 918-596-9891

Cell Phone: 918-277-1778

E-mail: Jott@tulsacounty.org

Note: *If there are any changes to the contact information, please notify OEM as soon as possible. Mail to Oklahoma Department of Emergency Management, P.O. Box 53365, Oklahoma City, OK 73152 or call 1-405521-2481*

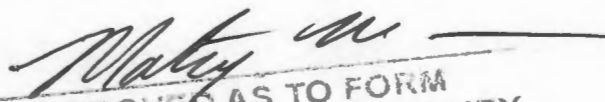
FY 2016 Emergency Management Grant Program
Elected Official Signature Page

By signing below we are applying for the FY 2016 Emergency Management Program Grant and are affirming our commitment to fulfill the application requirements.

Approved By:

Name _____

John Smaligo
Chairman of the Board of County Commissioners
Tulsa County


APPROVED AS TO FORM
ASSISTANT DISTRICT ATTORNEY

FY 2016 Emergency Management Grant Program
Emergency Manager Signature Page

By signing below we are applying for the FY 2016 Emergency Management Program Grant and are affirming our commitment to fulfill the application requirements.

Approved By:

Name *Rou Jolliff*

Roger Jolliff
Executive Director
Tulsa Area Emergency Management Agency



TULSA COUNTY FISCAL OFFICER

Tulsa County Administration Bldg.
500 South Denver Avenue
Tulsa, OK 74103-3832
P: 918.596.5003

August 14, 2015

Tulsa Area Emergency Management
600 Civic Center, EOC
Tulsa, Ok. 74103
Roger Joliff
Re: Tulsa Area Emergency Management Budget, ORG# 1000 1450

The Budget Board has established the following appropriations as part of the Fiscal Year 2016 Tulsa County General Fund Budget:

Total Budget	\$158,909.00
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The budget was adopted June 15th, 2015 and will be in effect July 1, 2015.

Sincerely,

A handwritten signature in black ink that reads 'Tom Gerard'. The signature is written in a cursive, flowing style.

Tom Gerard
Fiscal Officer

IMPORTANT

THIS FORM MUST BE PROPERLY COMPLETED AND RETURNED TO THE FINANCE DEPARTMENT BEFORE PAYMENT CAN BE MADE.

**IF YOU ARE UNABLE TO COMPLETE THIS ORDER, ALL ATTACHED DOCUMENTS MUST BE RETURNED FOR CANCELLATION. DO NOT DESTROY!
PLEASE READ INSTRUCTIONS BELOW CAREFULLY**

To comply with Title 62 O.S. (1993 Supp.) § 310.9, you must execute the following affidavit and return it to our office before the following invoice or invoices can be paid.

VENDOR'S NAME AND ADDRESS	<div style="border: 1px solid black; padding: 2px;">Tulsa Area Emergency Management Agency 600 Civic Center - EOC Tulsa, OK. 74103</div>	MAIL TO:	<div style="border: 1px solid black; padding: 2px;">City of Tulsa Tulsa, OK</div>
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INVOICE NUMBER OR DESCRIPTION	DATE	AMOUNT
Total FY 2016 appropriations from the City of Tulsa to TAEMA, payable in qartley transfers of \$34,000.00 each.	6/19/2015	\$136,000

CASH DISCOUNT MUST BE SHOWN ON FACE OF INVOICE. DISCOUNT WILL BE TAKEN FROM DATE THIS AFFIDAVIT IS RECEIVED.

AFFIDAVIT OF CLAIMANT

STATE OF OKLAHOMA)
) ss
COUNTY OF TULSA)

The undersigned person, of lawful age, being first duly sworn, on oath says that this invoice is true and correct and that (s)he is authorized to submit the invoice pursuant to a contract or purchase order. Affiant further states that the (work, services, or materials) as shown by this invoice have been (completed or supplied) in accordance with the plans, specifications, orders, requests or contract furnished or executed by the affiant. Affiant further states that (s)he has made no payment directly or indirectly to any elected official, officer or employee of the City of Tulsa or of any public trust wherein the City of Tulsa is a beneficiary, or money or any other thing of value to obtain payment of the invoice or procure the contract or purchase order pursuant to which an invoice is submitted. Affiant further agrees to comply with the terms of Title 5, Chapter 1, Section 110 of the Tulsa Revised Ordinances relating to equal employment opportunity.

Jamie R. Ott

(SIGNATURE OF CONTRACTOR, SUPPLIER, ENGINEER, ARCHITECT)

Jamie R. Ott

(NAME)

TAEMA Deputy Director

(TITLE)

Subscribed and sworn to before me this 19 day of June, 202015. Respectfully submitted,

My commission expires Feb 23, 2017.

NOTARY PUBLIC *Shelly Davis*

TUL-373

NOTE: THIS AFFIDAVIT MUST BE RETURNED TO THE ABOVE ADDRESS.





**Tulsa Area Emergency Management Agency
600 Civic Center, EOC
Tulsa, OK 74103
918-596-9899**

From: Joseph Kralicek, TAEMA Finance and Grants Coordinator
Date: September 3, 2015
Subject: Jurisdictions NIMS Compliance Certificate

To whom it may concern,

The Tulsa Area Emergency Management Agency is currently waiting on our NIMS compliance certificate for FY 2015-2016. Once we receive the documentation from OHS showing that we are compliant we will submit it and make it available for review.

Please do not hesitate to contact me at 918-596-9897 or jkralicek@tulsacounty.org if you have any further questions.

Thank you,

A handwritten signature in black ink, appearing to read 'Joseph Kralicek', with a long horizontal line extending to the right.

Joseph Kralicek, MPA
Tulsa Area Emergency Management Agency
Finance and Grants Coordinator