



MEMORANDUM

DATE: 12-01-17

TO: Tulsa County Clerk

Cc: BOCC

FROM: Tracy Lane, CED, Tulsa County

RE: Out of County Travel / Training / Professional Development

REASON
JUST FOUND
OUT ABOUT TRAVEL
perm NOT BEFORE DATE
OF TRAVEL

Tracy R. Lane

I am requesting out-of-county travel reimbursement for the following:

OK AP

Michelle Bonicelli
Name

Washington Co. Fairgrounds
Destination

Poverty Simulation
Reason

12-05-17
Time Frame

60.⁰⁰
Approximate Cost

PERSONAL vehicle
Mode of Transportation

Funds for this request are available in our County budget. Thank you for your attention to this request.



MEMORANDUM

DATE: 11/29/2017

TO: Tulsa County Clerk

Cc: BOCC

FROM: Tracy Lane, CED, Tulsa County

A handwritten signature in black ink, appearing to read 'Tracy R. Lane', is written over the 'FROM:' line.

RE: Out of County Travel Request

I am requesting out-of-county travel reimbursement for the following:

A large, handwritten signature in blue ink is written over the right side of the request text.

Kenda Woodburn

Name

Huldy's Farm 16535 E 590 Rd. Inola, OK 74036

Destination

An emergency request to meet with blueberry, strawberry & blackberry grower who sells at Cherry St Farmers Market needing help identifying why her plants are dying

Reason

11/29/17 11:15 to 3 pm

Time Frame

48 miles round trip x \$0.47 = \$22.56

Approximate Cost

personal vehicle

Mode of Transportation

Funds for this request are available in our County budget. Thank you for your attention to this request.