

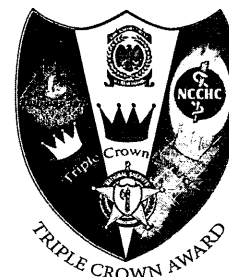


TULSA COUNTY SHERIFF'S OFFICE

500 South Denver
Tulsa, Oklahoma 74103-3832
www.tcsso.org

Stanley Glanz
Sheriff

Tim Albin
Undersheriff



February 26, 2013

Board of County Commissioners
Karen Keith, Chairwoman
Tulsa County Administration Bldg.
Tulsa, OK 74103

Chairwoman Keith:

The Sheriff's Office is requesting your consideration and approval of the 2013 Justice Assistance Grant application. The request is for \$137,179.59. This grant would continue the Tulsa County Metropolitan Drug and Violent Crime Task Force, funding three officers from area agencies, Bixby, Sand Springs, and Skiatook. This application is submitted online, so I request that you designate Jeff Brown, a grant analyst from my office, as your signing authority.

Sincerely,

Tim Albin
Undersheriff

CC: Commissioner Perry
Commissioner Smaligo
Mark Liotta

Original: Pat Key for the March 4th Agenda

Justice Assistance Grant (JAG) Application

Organization: Tulsa Sheriff's Office, County of

Applicant Information

Organization Name Tulsa County
DUNS Number 064553571

NOTE: If the applicant agency has: 1) not registered with the System for Award Management (SAM), formerly known as the Central Contractor Registration (www.sam.gov); 2) is not current with annual registration; or, 3) does not have documentation identifying that the registration is in process, your application will not be considered.

Are you currently Registered with SAM/CCR? Yes In Process
SAM/CCR database registration expiration date 3/18/2013
Federal Tax Identification Number 736006419
Congressional District Congressional District 01
(Mark all that apply) Congressional District 02
Congressional District 03
Congressional District 04
Congressional District 05

Applicant Agency Tulsa County
Mailing Address 500 South Denver Avenue
City Tulsa State Oklahoma Zip 74103-3838
County Tulsa County

Authorizing Official Karen Keith
Title Board of County Commissioners
Chairman
Mailing Address 500 South Denver Avenue
City Tulsa State Oklahoma Zip 74103-3838
Area Code/Phone Number (918) 591-5016
Area Code/Fax Number (918) 596-5615
E-mail Address jsmaligo@tulsacounty.org

Project Director Dave Roberts

Justice Assistance Grant (JAG) Application

Organization: Tulsa Sheriff's Office, County of

Applicant Information

Title	Sergeant		
Physical Address	303 West 1st Street		
City	Tulsa	State Oklahoma	Zip 74103-2605
Area Code/Phone Number	(918) 596-8703		
Area Code/Fax Number	(918) 596-5615		
E-mail Address	droberts@tcsso.org		

Finance Officer	Jeff Brown		
Title	Grant Analyst		
Physical Address	303 West 1st Street		
City	Tulsa	State Oklahoma	Zip 74103-2605
Area Code/Phone Number	(918) 596-5643		
Area Code/Fax Number	(918) 596-5615		
E-mail Address	jbrown@tcsso.org		

Justice Assistance Grant (JAG) Application

Organization: Tulsa Sheriff's Office, County of

Grant Summary

Grant Summary

Tulsa County proposes to maintain the Tulsa County Multi-Jurisdictional Drug and Violent Crime Task Force with \$137,179.59 in Justice Assistance Grant funding. This funding will provide salary and benefit reimbursement for one officer each from the police departments of the Cities of Bixby, Sand Springs, and Skiatook. These officers will work with Tulsa County Sheriff's Office Deputies and other task force members in order to increase the prosecution and arrest of drug and violent crime offenders, provide training to the public and local law enforcement, and develop safer communities.

Justice Assistance Grant (JAG) Application

Organization: Tulsa Sheriff's Office, County of

Project Information

Primary Purpose of the Project:	Purpose Area 1: Law Enforcement Programs
Type of Application	Continuing
Name of the Project	Tulsa County Multi-Jurisdictional Drug and Violent Crime Task Force
Federal Amount Requested	\$137,179.59
Has the applicant agency ever had any disputes with the expenditure of federal funds for any federal grant, either as a direct recipient or as a subgrantee, and as a result had to pay back federal funds?	Yes

If yes, please explain

In 2007, members of the task force attended Desert Storm training. Over the course of this training, \$23.50 in tips for meal service was charged to a County credit card and claimed on the grant. After this mistake was brought forth in an audit, Tulsa County refunded the money to the District Attorney's Council.

PROBLEM STATEMENT

Tulsa County is estimated to be 570 square miles in area with fourteen towns and cities, including the county seat of Tulsa, three unincorporated communities, and 750 miles of roadway. The county is also the locus of several U.S. and interstate highways, including Interstate 44, a vital route across the center of the nation, passing from Texas to Illinois and possibly the most direct route for drug traffickers to pass their illicit product from Mexico to Chicago and cities in the northeast of the nation. The county's estimated population, according to the 2010 census, is 603,403, or a 16.8% of Oklahoma's population, despite only possessing .83% of the state's land area, or 1,058 people per square mile. Tulsa population swelled at a higher than average rate for Oklahoma, with the population increasing 1.2% in 2011, compared to Oklahoma's .9% growth.

According to the Oklahoma State Bureau of Investigation's Uniform Crime Statistics, 2,746 arrests in Tulsa County were drug related, 11.9% of the total arrests and 13.4% of all drug arrests in Oklahoma. 205 of these were arrests made by the Tulsa County Metropolitan Drug and Violent Crime Task Force, or 7.4%.

A harrowing statistic was recently released with regards to Tulsa County and the manufacture of drugs. According to the Drug Enforcement Administration's National Clandestine Laboratory Register, from 2004 to 2012, Tulsa County authorities reported the identification and clean-up of 979 different meth labs. The immediate question is, how does this relate to the rest of the nation? Tulsa is, unfortunately, number one. According to these statistics, Tulsa County is the meth lab capital of the nation. Second place is Jefferson, MO with 472, and 972 is highly troubling when compared to Oklahoma County's 393 reported labs. The Tulsa Metro Task Force has been on the front lines of this fight, dealing with 379 reported labs since 2009.

In addition, the task force has noticed an increase in the potential for violent crime, with the number of firearms seized increasing each of the last three years, from 62 in 2010 to 85 in 2012.

The Tulsa County Sheriff's Office has been on a flat budget for over four years, and does not anticipate a rise in funding. As a result, the average number of deputies on patrol shifts is pegged at six. Response to public calls is of high importance, so the county is always searching for innovative solutions in respect to drug and violent crime related investigation and arrests. Money and manpower are deficient in this respect, but the need is still great. These problems are only exacerbated for county police departments. While the Tulsa Police Department and Sheriff's Office may be able to deploy specialized units devoted to drug and violent crime in their communities, the surrounding towns cannot. Their patrol units, smaller than that of the Sheriff's Office, are the only line of defense against drug trafficking and manufacturing. While patrol law enforcement has the potential to be effective in lessening the impact of drugs in Tulsa County, only sustained and focused investigation has the potential to root out the causes of this facet of crime.

PROJECT DESCRIPTION

Tulsa County requests \$137,179.59 to continue to fund the salaries and benefits of one officer each from the Bixby, Sand Springs, and Skiatook Police Departments, thereby preserving the make-up of the Tulsa Metropolitan Drug and Violent Crime Task Force.

At the present time, the task force consists of these three local police officers, and the non-grant funded Tulsa County Sheriff's Office contingent, which includes one supervisor, two highly experienced full-time deputies, and a bilingual crime analyst. All of these trained employees office out of the Tulsa County Faulkner Building, regularly interacting with patrol deputies. FBI, DEA, and ATF agents regularly use the building as a meeting place for deployments and exchange essential information with the task force, including the task force manning a wire for some time in the past year in service of a mid-level heroin investigation.

Since 2007, officers from each of these police departments, with deputies and staff from the Tulsa County Sheriff's Office, have helped to step up the targeted and aggressive investigation of drug and violent crime in the county and the arrest of all involved.

The various methods, best practices, and local intelligence of the local officers are vital to the task force's success. The communication between departments is heightened through regular briefings of the Chiefs of Police and Sheriff's Office administration, and the valuable input of each department's patrol divisions. Departments without the ability to regularly and doggedly investigate violent and drug related crime now have a known and effective resource to reach out to and cooperate with.

The task force is able to extend the reach of county enforcement, as small areas outside the county have been previously inaccessible to deputies. The commission of the local officers, and regular cooperation with state and federal officials, allows the hunt for crime to extend beyond the traditional borders of Tulsa County, increasing the chance that suspects will not slip through an investigation's grasp.

The task force's past and continued success is predicated upon its commitment to the five goals of the project:

1. Increase prosecution of drug traffickers in Tulsa County by presenting at least 200 cases to the Tulsa County District Attorney's Office for prosecution, making at least 225 arrests, serving 70 search warrants, and, perhaps most importantly, assisting outside agencies with drug investigations at least five times in the year.
2. Provide at least eight trainings to the general public to assist in the reduction of importation, manufacturing, distribution, and possession of controlled, dangerous substances and the reduction of violent crime coinciding with drug abuse.
3. Increase the probability of other agencies to have an impact on the drug trade and decrease violent crime by offering free and updated training to any requesting law enforcement agencies.
4. Target gangs specifically by investigating at least four gang related violent crime and drug cases.

5. Increase investigation and prosecution of violent crime in Tulsa County by targeting at least four violent crime cases in the grant period.

In the 2012 calendar year alone, the task force was prolific in removing controlled dangerous substances from the streets:

CDS Seized

- 2,860.31 grams commercial grade marijuana
- 14,639.52 grams hydroponic marijuana
- 5,592.36 grams methamphetamine
- 87.2 grams crack cocaine
- 357.87 grams powder cocaine
- 46.4 grams heroin
- 166 dosage units of steroids
- 281 dosage units of other CDS

Altogether, \$441,882 in drugs were removed from public consumption and destroyed, a startling **increase of 40%** from the 2011 calendar year. 2013 appears to be just as successful, with \$62,726 being seized just in January 2013.

With 70 search warrants, 15 buy-busts, and 47 buy-walks performed in 2012, the MDTF was able to make over 200 arrests. Perhaps the most shocking fact is that a full 25% of suspects arrested were also charged with firearms violations, and 85 firearms were seized and removed from the local drug trade, hopefully putting a significant dent in the county potential for violent crime. Of the 174 investigations performed by the task force in 2012, 33.9% were initiated and carried out by officers paid for by grant funds. 34.78% of state seizures were from local officers as well. These officers pull their weight and more.

This sort of interagency cooperation and information sharing is critical to drug investigation and prosecution in Tulsa County. With the addition of the municipal officers, the task force will continue to ascertain and maintain the important knowledge and intelligence of wide-ranging locations within the county. The indispensability of grant funding cannot be over emphasized, allowing local agencies to share in forfeiture income, but, more importantly, ensuring that local officers and deputies receive crucial training, investigative experience, and professional contacts. These benefits are obvious, not only when the Tulsa Metropolitan Drug and Violent Crime Task Force directly interacts with law enforcement groups, but when these local officers return to their home departments, allowing their knowledge to diffuse further than imagined.

Justice Assistance Grant (JAG) Application

Organization: Tulsa Sheriff's Office, County of

Goals, Objectives, and Activities: 01

Goal*	Increase prosecution of drug traffickers in Tulsa County.
Measureable Objective(s)*	<p>Present at least 200 cases to the Tulsa County District Attorney's Office for prosecution during the 12 month project period.</p> <p>Make at least 225 arrests during the 12 month project period.</p> <p>Serve at least 70 search warrants during the 12 month project period.</p> <p>Assist outside agencies with drug investigations at least five times during the project period.</p>
Activities*	<p>Determine baseline data for drug arrests made in Tulsa County during the 2012-2013 project period by using the Sheriff's Office Management System, MobileCop, and statistics collected by the task force analyst.</p> <p>The task force analyst and project director will track any and all charges filed by the task force.</p> <p>Task force representatives will meet regularly with the DEA, ICE, ATF, FBI, and gang task force.</p> <p>Task force representatives will meet regularly with patrol units in each participating department, and any other law enforcement agencies as requested, to increase the flow of information and method sharing between officers.</p>

Justice Assistance Grant (JAG) Application

Organization: Tulsa Sheriff's Office, County of

Goals, Objectives, and Activities: 02

Goal*	Provide training to the general public to assist in the reduction of importation, manufacturing, distribution, and possession of controlled, dangerous substances and the reduction of violent crime coinciding with drug abuse.
Measureable Objective(s)*	Conduct at least eight programs on the identification of drugs and the symptoms and dangers of drug abuse.
Activities*	Update training curriculum with the approval of the project director. Conduct presentations within Tulsa County schools. Track the number of students in attendance. Conduct presentations to civic or community groups. Track the number of community members in attendance.

Justice Assistance Grant (JAG) Application

Organization: Tulsa Sheriff's Office, County of

Goals, Objectives, and Activities: 03

Goal*	Increase training to area law enforcement in drug and violent crime investigation.
Measureable Objective(s)*	Conduct at least two training seminars for local law enforcement officers. Assist outside agencies with drug or violent crime investigations at least five times during the grant period.
Activities*	The project director will contact local law enforcement agencies offering training sessions. Training will be conducted at no expense to participating agencies or officers. The task force analyst will track the number of classes and the number of officers in attendance. Task force representatives will update the training curriculum with the approval of the project director.

Justice Assistance Grant (JAG) Application

Organization: Tulsa Sheriff's Office, County of

Goals, Objectives, and Activities: 04

Goal*	Target gang related drug trafficking and violent crime.
Measureable Objective(s)*	Investigate at least four gang related drug cases within the 12 month project period.
Activities*	<p>Task force representatives will meet with the FBI gang unit and ATF on a regular basis in order to share leads, intelligence, and methods. Task force representatives will meet with the Tulsa County Sheriff's Office representative of the Tulsa Gang Task Force to obtain new information on suspected drug trafficking and violent crime in gang activity.</p> <p>The task force analyst will track charges filed by gang units that had the assistance of the Tulsa County Multi-Jurisdictional Drug and Violent Crime Task Force.</p>

Justice Assistance Grant (JAG) Application

Organization: Tulsa Sheriff's Office, County of

Goals, Objectives, and Activities: 05

Goal*	Increase investigation and prosecution of violent crime in Tulsa County.
Measureable Objective(s)*	Investigate at least four violent crimes as they relate to drug trafficking or gang related activity.
Activities*	<p>The task force will meet with area law enforcement agencies within Tulsa County on a regular basis in order to exchange intelligence, best practices, and methods regarding the reduction of violent crime and its relationship to drug and gang activity.</p> <p>The task force will meet regularly with the ATF, ICE, DEA and FBI Gang Unit for the purpose of sharing intelligence, best practices, and methods about violent crime.</p> <p>The task force analyst will track charges filed on violent crimes by the task force.</p>

Reporting Requirements

Instructions: The JAG Program has stringent quarterly fiscal and programmatic reporting requirements. Explain the applicant agency's plan to meet the reporting requirements, including the person who will be responsible for collecting and submitting the data, the timeline for data collection, and the data collection process, such as Excel spreadsheets, databases, etc. Complete this page and click **SAVE**. Fields will populate with information and any errors will be noted at this point.

Points: The maximum number of points for this section is 15. The Reporting Requirements must include all of the items in the instructions.

Reporting Requirements

The Tulsa County Sheriff's Office clerk, assigned to the Tulsa County Multi-Jurisdictional Drug and Violent Crime task force as an analyst, will compile all statistics and achievements on a monthly basis. He will use excel spreadsheets and the Sheriff's Office Management System to obtain this data.

The Project Director will review this report monthly to determine if goals are being met, for example, whether task force members are making an appropriate number of arrests, or if members are taking opportunities to conduct training and information presentations. He will utilize the Sheriff's Office Management System to view reports on these matters.

Quarterly, the assigned analyst will amass all relevant statistics and goal required achievements and compose a report. This report will be submitted to the Project Director for approval and forwarded to the District Attorney's Council as directed.

The Financial Officer will track monthly draw downs and reimbursement procedures and quarterly expenditures using excel spreadsheets, the MUNIS financial system, and submit these reports using the designated A-3 and A-7 forms.

Performance Measures

Instructions: To report a project achievements, each project must collect data. List the performance measures that will be collected. The list must related with the project's goals, objectives, and activities. Complete this page and click **SAVE**. Fields will populate with information and any errors will be noted at this point.

Points: The maximum number of points for this section is 10. A bullet list of the Performance Measures must be provided which includes the data to be collected. The Performance Measures must relate to the project and the goals and objectives.

Performance Measures

- * Cases filed with the Tulsa County District Attorney's Office
- *Total felony charges filed
- *Total misdemeanor charges filed
- *Total search warrants served
- *Total follow ups
- *Total CDS seized
- *Total forfeitures
- *Total cases opened
- *Total presentations given to the public and school systems
- *Total number of students in attendance
- *Age group of students in attendance
- *Total number of citizens or professionals in attendance at presentations
- *Total number of law enforcement officers at training seminars
- *Law Enforcement agencies participating in training seminars
- *Total cases worked inside municipal city limits
- *Total tips received through the hot line
- *Total tips received through the website
- *Total gang related drug cases investigated
- *Total violent crimes encountered and investigated
- *Total assists to other agencies on drug, violent, or gang related crimes.

Justice Assistance Grant (JAG) Application

Organization: Tulsa Sheriff's Office, County of

Detailed Budget and Narrative Personnel and Benefits

✓ **Check box if personnel or benefits is not being requested for this project.**

Instructions: Read the Budget Tips and Tools for information on the maximum points for this section . Please complete this page and click SAVE. Fields will populate with information and any errors will be noted at this point. After information on each position is entered, click SAVE if more lines are needed.

Name of Employee and Position/Title and New or Existing	Percent of Time Funded By Grant Funds	Annual Salary	Total Amount of Benefits	Amount of Federal Funds Requested for Salaries	Amount of Federal Funds Requested for Benefits	Total Amount of Federal Funds Requested for Salary and Benefits
<u>Name/Title</u>	New	%		\$0	\$0	\$0
Name:	Existing					
Title:						
TOTAL				\$0	\$0	\$0

Personnel and Benefits Narrative

Instructions: Provide a detailed explanation of the personnel that will be assigned to the project. The narrative should describe the responsibilities of each of the positions listed.

Are you a current subgrantee AND requesting a salary increase ?

Justice Assistance Grant (JAG) Application

Organization: Tulsa Sheriff's Office, County of

Detailed Budget and Narrative Personnel and Benefits

Salary Increases and/or New Personnel

Instructions: If this application is requesting a salary increase for current personnel on the project or a new personnel on a current project, justify the need for the salary increase or the additional personnel.

Justice Assistance Grant (JAG) Application

Organization: Tulsa Sheriff's Office, County of

Detailed Budget and Narrative Equipment

✓ Check box if equipment is not being requested for this project.

Instructions: List non-expendable items that are to be purchased. Equipment is defined as property having a useful life of more than one year and/or an acquisition cost of \$500 or more per unit. Expendable items not meeting this definition should be included in the Supplies and Operating Expenses Category.

Read the Budget Tips and Tools for information on the maximum points for this section. Please complete this page and click SAVE. Fields will populate with information and any errors will be noted at this point. After information on each line is entered, click SAVE if more lines are needed.

Equipment	Quantity for Computation	Unit Price	Federal Funds Requested
TOTAL			\$0

Equipment Narrative

Instructions: Provide an explanation of the equipment to be purchased. Explain how the equipment is necessary to the success of the project. The narrative serves as an explanation of the figures.

Justice Assistance Grant (JAG) Application

Organization: Tulsa Sheriff's Office, County of

Detailed Budget and Narrative Travel

✓ **Check box if Travel is not being requested for this project.**

Instructions: Travel must be project related. Specify travel expenses of project personnel by purpose, such as travel to training or interjurisdictional travel. The narrative serves as an explanation of the figures.

Read the Budget Tips and Tools for information on the maximum points for this section. Please complete this page and click **SAVE**. Fields will populate with information and any errors will be noted at this point. After information on each line is entered, click **SAVE** if more lines are needed.

All dollar amounts are per person, per day.

Registration fees for conference attendance should be included in the section Detailed Budget and Narrative - Other.

Destination (Name of Conference, Location of City and State)	Per Diem Amount	Lodging Amount Per Night	Airfare/ Mileage	Baggage Fees/Taxis/etc.	Federal Funds Requested
People					\$0
Days					
TOTAL	\$0	\$0	\$0	\$0	\$0

Travel Narrative

Instructions: Provide an explanation for the need and purpose of the travel being requested and identify the personnel who will be traveling.

No travel or training is requested for this grant application. Travel and training for the task force is paid for by the Tulsa County Sheriff's Office or forfeiture funds.

Justice Assistance Grant (JAG) Application

Organization: Tulsa Sheriff's Office, County of

Detailed Budget and Narrative Supplies and Operating Expenses

✓ Check box if supplies and operating is not being requested for this project.

Instructions: General supplies include any materials that are expended or consumed during the project period. List general office supplies at a per month basis which will include such items as paper, folders, etc. Operating costs are expenses that are required to implement the project, such as utilities, telephone, etc.

Read the Budget Tips and Tools for information on the maximum points for this section. Please complete this page and click **SAVE**. Fields will populate with information and any errors will be noted at this point. After information on each line is entered, click **SAVE** if more lines are needed.

Item	Quantity	Unit Price	Federal Funds Requested
TOTAL			\$0

Supplies and Operating Narrative

Instructions: Provide an explanation of the supplies to be purchased and how the supplies are needed for the success of the project. The narrative serves as an explanation of the figures.

Justice Assistance Grant (JAG) Application

Organization: Tulsa Sheriff's Office, County of

Detailed Budget and Narrative Facilities/Equipment Rental

✓ **Check box if Facilities/Equipment Rental is not being requested for this project.**

Instructions: Identify the facilities and/or equipment to be rented and the annual rate of facilities and/or equipment.

Read the Budget Tips and Tools for information on the maximum points for this section. Please complete this page and click **SAVE**. Fields will populate with information and any errors will be noted at this point. After information on each line is entered, click **SAVE** if more lines are needed.

Facilities/ Equipment Rental	Basis of Computation	Unit Price	Federal Funds Requested
TOTAL			\$0

Facilities/Equipment Rental Narrative

Instructions: Provide an explanation for the need of the facilities and equipment to be rented and how this is necessary to the project. The narrative serves as an explanation of the figures.

Justice Assistance Grant (JAG) Application

Organization: Tulsa Sheriff's Office, County of

Detailed Budget and Narrative Consultant and Contractors

Check box if contractual/consultant services are not being requested for this project.

Instructions: Identify the consultants and/or contractors to be hired. NOTE: Federal requirements limit contractor/consultants to \$450 per day.

Read the Budget Tips and Tools for information on the maximum points for this section . Please complete this page and click **SAVE**. Fields will populate with information and any errors will be noted at this point. After information on each line is entered, click **SAVE** if more lines are needed.

Service or Product	Fee or Rate	Federal Funds Requested
Contractual salary and benefits for a Bixby Officer for his or her assignment to the task force.	\$43,494.09	\$43,494.09
Contractual salary and benefits for a Sand Springs officer for his or her assignment to the task force.	\$50,976.00	\$50,976.00
Contractual salary and benefits for a Skiatook officer for his assignment to the task force.	\$42,709.50	\$42,709.50
TOTAL		\$137,179.59

Consultant/Contractor Narrative

Instructions: Provide an explanation for the need of the contractor/consultants which will be used and how this is necessary to the project.

The narrative serves as an explanation of the figures.

The grant request would allow officer each from Tulsa County municipal police departments , Bixby, Sand Springs, and Skiatook to be full time members of the Tulsa County Metropolitan Drug and Violent Crime Task Force. The officers would help to increase information and method sharing between departments and help to diffuse important training and experience throughout the county .

Justice Assistance Grant (JAG) Application

Organization: Tulsa Sheriff's Office, County of

Detailed Budget and Narrative Confidential Funds (for Drug Task Force Only)

✓ Check box if the applicant agency is not a Drug and Violent Crime Task Force or if confidential funds are not being requested for this project.

Instructions: Identify the amount of confidential funds needed and the federal request amount.

Read the Budget Tips and Tools for information on the maximum points for this section. Please complete this page and click **SAVE**. Fields will populate with information and any errors will be noted at this point. After information on each line is entered, click **SAVE** if more lines are needed.

Confidential Funds - Informant/Evidence Purchases

Federal Funds Requested

TOTAL

\$0

Confidential Funds Narrative

Instructions: Provide an explanation for the need of the contractor/consultants which will be used and how this is necessary to the project. The narrative serves as an explanation of the figures.

Confidential funds have been paid for with forfeiture proceeds in all previous years of this project.

Justice Assistance Grant (JAG) Application

Organization: Tulsa Sheriff's Office, County of

Detailed Budget and Narrative Other

✓ Check box if other funds are not being requested for this project.

Instructions: Identify other funds required for this project.

Read the Budget Tips and Tools for information on the maximum points for this section. Please complete this page and click **SAVE**. Fields will populate with information and any errors will be noted at this point. After information on each line is entered, click **SAVE** if more lines are needed.

Registration fees for conference attendance should be included in this category.

Item Description	Federal Funds Requested
Total	\$0

Other Funds Narrative

Instructions: Provide an explanation for the items and funds being and how these items are necessary to the project. The narrative serves as an explanation of the figures.

No other funds are requested for this grant application.

Justice Assistance Grant (JAG) Application

Organization: Tulsa Sheriff's Office, County of

Overall Budget Summary

Category	Federal Funds Requested
A. Personnel	\$0
B. Personnel Benefits	\$0
C. Equipment	\$0
D. Travel	\$0
E. Supplies and Operating	\$0
F. Facilities/Equipment Rental Expenses	\$0
G. Contractor/Consultant	\$137,179.59
H. Confidential Funds	\$0
I. Other	\$0
TOTAL	\$137,179.59

Required Attachments

Problem Statement and Project Description

- 1) Provide a clear and concise narrative of the problem that will be addressed through the use of these funds.
- 2) Utilize local data to support the need for the project.
- 3) Provide a specific and detailed description of the project.
- 4) Provide information on the jurisdiction in which services will be provided.
- 5) Provide information about the agency.

https://grants.ok.gov/_Upload/8825-ProblemStatementProjectDescription2012.docx

Job Description If Requesting Personnel/Benefits

The job description should communicate clearly and concisely what responsibilities and tasks the job entails in addition to indicating the key qualifications of the job (i.e. basic requirements, specific credentials, and/or skills.)

https://grants.ok.gov/_Upload/8825-JobDescriptionforDrugTaskForceInvestigator.docx

System for Award Management (SAM) - Formerly known as Central Contractor Registration (CCR) Database In Process/Confirmation.

All applicants must be registered on the System for Award Management (SAM) Database and must supply documentation that this requirement has been completed. To obtain documentation:

https://grants.ok.gov/_Upload/8825-TulsaCountyCCR.pdf

- 1) Go to: www.sam.gov
- 2) Click Search CCR
- 3) Enter your agency's DUNS number
- 4) Click Search
- 5) Print the CCR Detail Search Results (This document must include the expiration date.)
- 6) Scan and save the document as a PDF or copy and paste the document into a word document.
- 7) Upload the document in OKGrants as directed.

Justice Assistance Grant (JAG) Application

Organization: Tulsa Sheriff's Office, County of

Standard Assurances & Certifications

As the Authorizing Official (Chief Executive Officer), I have reviewed the Assurances and agree to comply with the following :

1.) Assurances

I agree to comply

I do not agree to comply

2. Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements

I agree to comply

I do not agree to comply