

March 8, 2013

Commissioner Karen Keith, Chairperson
Board of County Commissioners of Tulsa County
Tulsa County Courthouse
Tulsa, OK 74103

Please accept and file Tulsa City-County Health Department's Employee Actions and In-Service Training and Travel with the County Clerk's Office for the **March 11, 2013** Board of County Commissioners' Meeting.

Julie Sleeper has attended "Safety Training for Home-Based Clinicians" in Oklahoma City, OK on March 4, 2013, at a cost not to exceed \$224.25.

Georgia Heise (Facilitator) to attend "Tulsa City-County Board of Health Retreat" in Tulsa, OK on March 22-24, 2013, at a cost not to exceed \$1,025.14.

Cathy Sullivan, Susan Glynn, and LouAnn Beuke to attend "Children First Annual Continuing Education Training" in Oklahoma City, OK on April 9-10, 2013, at a cost not to exceed \$686.60.

Lindy Kroenert to attend "Breastfeeding Education Course" in Moore, OK on April 9-11, 2013, at a cost not to exceed \$659.50.

Jill Almond to attend "Review and Coordination of State-Wide Worksite Toolkit" in Oklahoma City, OK on April 17-18, 2013, at a cost not to exceed \$350.00.

Kaitlin Snider and Joani Dotson to attend "Public Health Improvement Training" in Atlanta, GA on April 22-24, 2013, at a cost not to exceed \$1,864.56.

Sandra Trujillo to attend "Update in Women's Health" in Asheville, NC on May 23-26, 2013, at a cost not to exceed \$1,337.47.

*Amanda Burgan to take the following courses; "Organizational Change and Development" & "Work/Life Integration", University of Oklahoma, Spring 2013, at a cost not to exceed \$1,500.00.

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*Sekou Clincy has taken the following courses; "Leadership Process of Change" & "Arlington Ph.D. Residency", Walden University, Fall 2012, at a cost not to exceed \$1,500.00.

Sincerely,

A handwritten signature in black ink that reads "John Smaligo for". The signature is written in a cursive, flowing style.

Bruce Dart, Director

cc: John Smaligo, Commissioner
Fred Perry, Commissioner
Mark Liotta, Chief Deputy

ORIGINAL: PAT KEY FOR THE MARCH 11, 2013 BOCC AGENDA.