

**TULSA
COUNTY
Engineering
Division**

MEMORANDUM

DATE: April 12, 2017

TO: Board of County Commissioners

FROM: Tom Rains, County Engineer



SUBJECT: Travel request

The Tulsa County Highways Department is requesting permission to send Mr. Eddy Barclay to the Building Your Budget training class taught by Oklahoma State University. The class will be held on May 23, 2017 in Enid, Oklahoma. Cost will not exceed \$225.00.

Funding is available.

TR: bd

Original: Michael Willis, County Clerk for the April 24, 2017 Agenda

**xc: Commissioner John M. Smaligo, Jr.
Commissioner Karen Keith
Commissioner Ron Peters
John Fothergill, Chief Deputy
Vicki Adams, Chief Deputy
Eddy Barclay, District 1
File**

Tom Rains

From: Eddy Barclay
Sent: Wednesday, April 12, 2017 7:46 AM
To: Tom Rains
Cc: John Smaligo; Harry Creech; Deneice Arterburn
Subject: travel request

I am requesting travel to Enid Oklahoma to attend a class on Building your Budget put on by Oklahoma State University County training program. The date is May 23, 2017.

Total cost not to exceed \$225
Funding is available

Eddy Barclay

The information in this e-mail message (including any information contained in attachments hereto) is intended only for use of the addressee. This e-mail message may contain confidential or privileged information. If you receive this e-mail message unintentionally, please notify the sender immediately and then delete this message. E-mail transmission is not guaranteed to be secured or error free. The sender is in no way liable for any errors or omissions in the content of this e-mail message, which may arise as a result of e-mail transmission. E-mails, text messages, and other electronic communications made or received in connection with the transaction of public business, the expenditure of public funds, or the administration of public property are subject to the Oklahoma Open Records Act and the Records Management Act.