

(Agenda of meeting was posted in the central and outside lobby of the Ray Jordan Tulsa County Administration Building on August 1, 2013 at 1:00 p.m.)

MINUTES
Monday, August 5, 2013

The Board of County Commissioners for Tulsa County met at the hour of 9:30 a.m. with the following members present: Karen Keith, Chairman; Mark Liotta, Chief Deputy; John Smaligo, Member; and Pat Key, Tulsa County Clerk.

Karen Keith, Chairman presiding, called the meeting to order at 9:30 a.m., and the following business was transacted:

Michael Willis led the Pledge of Allegiance.

Moved by Smaligo, seconded by Liotta, to approve the minutes for the Board of County Commissioners Meeting for July 29, 2013. Upon roll call, Smaligo, yes; Liotta, yes; Keith, yes. Motion carried.

Moved by Liotta, seconded by Smaligo, to approve and authorize execution, as needed, the following reports:

1. Employees' Retirement System of Tulsa County - Treasurer's for 6/30/13. (Clerk's Misc. File No. 228648)
2. Employees' Retirement System of Tulsa County - Executive Summary from Gregory W Group for 2nd quarter. (Clerk's Misc. File No. 228649)
3. Employees' Retirement System of Tulsa County - Bond Market Flash from Barrow, Hanley, Mewhinney & Straus, LLC, for 2nd Quarter. (Clerk's Misc. File No. 228650)
4. Court Clerk - Annual Inventory Certification FY 2012-13. (Clerk's Misc. File No. 228651)

Upon roll call, Smaligo, yes; Liotta, yes; Keith, yes. Motion carried.

NOTICE: A complete listing of all information relating to the following bids is on file and available for public inspection in the offices of County Purchasing and County Clerk.

Sealed bids for Rental Housing were received and opened. The bidders being two (2) in number are as follow:

- | | | |
|---|---------|---------------------------------|
| 1. Community Action Resource & Development, Inc. (CARD) | by item | (Clerk's Misc. File No. 228655) |
| 2. Mental Health Association in Tulsa, Inc. | by item | (Clerk's Misc. File No. 228656) |

Moved by Smaligo, seconded by Liotta, to refer the bids to Board of County Commissioners/Tulsa HOME Consortium and Purchasing for analysis, report and recommendation on August 12, 2013. Upon roll call, Smaligo, yes; Liotta, yes; Keith, yes. Motion carried.

Sealed bids for Fencing Material and Installation were received and opened. The bidders being two (2) in number are as follow:

1. Aaron Fence Co. by item (Clerk's Misc. File No. 228657)
2. Owasso Fence by item (Clerk's Misc. File No. 228658)

Moved by Liotta, seconded by Smaligo, to refer the bids to Highways and Purchasing for analysis, report and recommendation on August 12, 2013. Upon roll call, Smaligo, yes; Liotta, yes; Keith, yes. Motion carried.

Sealed bids for Electrical Supplies for Installation of LaFortune Trail Lighting Project were received and opened. The bidders being two (2) in number are as follow:

1. K & N Mobile Distribution Systems by item (Clerk's Misc. File No. 228659)
2. Stuart C. Irby Co. by item (Clerk's Misc. File No. 228660)

Moved by Smaligo, seconded by Liotta, to refer the bids to Parks and Purchasing for analysis, report and recommendation on August 12, 2013. Upon roll call, Smaligo, yes; Liotta, yes; Keith, yes. Motion carried.

Sealed bid for Plumbing Installation, Maintenance and Repair was received and opened. The bidder being one (1) in number is as follows:

1. McIntosh Services, Inc. by item (Clerk's Misc. File No. 228661)

Moved by Liotta, seconded by Smaligo, to refer the bid to TC Departments and Purchasing for analysis, report and recommendation on August 12, 2013. Upon roll call, Smaligo, yes; Liotta, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Liotta, to approve the recommendation for the Bid Award:

1. Sheriff - Handgun Service Ammunition, to Lawmen's & Shooters' Supply, the lowest and best overall bid received. This award is for 1 year beginning 8/5/13. (Clerk's Misc. File No. 228652)
2. TC Departments - Service Contract for Inspections of Alarm Systems and Sprinkler Systems, to Automatic Protection Systems, the only bid received; however, it is within the projected cost of the service as well as being a past vendor who has provided timely and accurate work for Tulsa County. This award is for 1 year beginning 8/12/13. (Clerk's Misc. File No. 228653)

Upon roll call, Smaligo, yes; Liotta, yes; Keith, yes. Motion carried.

Moved by Liotta, seconded by Smaligo, to approve Addendum #2 from Purchasing, to Notice to Bidders for LaFortune Park-Tennis Center Improvements, Phase III & IV, due by 4:00 p.m. 8/23/13 and to open 8/26/13 at 9:30 a.m., for clarifications to the specifications and revisions to drawings, with details available for review in the County Clerk's office and

Purchasing Department. Upon roll call, Smaligo, yes; Liotta, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 228654)

Moved by Smaligo, seconded by Liotta, to approve the gasoline and diesel fuel quotes for the week ending 8/12/13. Upon roll call, Smaligo, yes; Liotta, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 228662)

Moved by Liotta, seconded by Smaligo, to approve a request from Board of County Commissioners, for re-assignment of settlement authority from Commissioner Keith to Commissioner Smaligo on behalf of Tulsa County Board of County Commissioners in the pending case McKeever v. Glanz et. al. Upon roll call, Smaligo, yes; Liotta, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 228663)

Moved by Smaligo, seconded by Liotta, to approve and authorize execution by the Chairman, a request from Engineers, for assistance from NRCS for Erosion Control Project, to remove log jam and stabilize eroded stream bank on Bird Creek next to 96th Street North Bridge. Upon roll call, Smaligo, yes; Liotta, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 228664)

Moved by Liotta, seconded by Smaligo, to approve requests from Parks to accept donation, as follows:

1. \$5,000 from Grand Bank to Park Friends, Inc., for the LaFortune Tennis Phase IV Project. (Clerk's Misc. File No. 228665)
2. \$50,000 from Charles & Lynn Schusterman Family to Park Friends, Inc., for the LaFortune Tennis Phase IV Project. (Clerk's Misc. File No. 228666)

Upon roll call, Smaligo, yes; Liotta, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Liotta, to approve a request from the Sheriff for Thomas Helm, to retain Peace Officer status and be designated as a Peace Officer, Retired under Title 19 O.S. Sec 553 & Sec 554. Retirement effective 7/31/13. Upon roll call, Smaligo, yes; Liotta, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 228667)

Moved by Liotta, seconded by Smaligo, to approve and authorize execution by the Chairman, the following Resolutions:

1. Ordering Stop Signs at Certain Intersections, for installation of a four way stop sign at 106th Street North and Sheridan Road. (Clerk's Misc. File No. 228668)
2. Ordering Stop Signs at Certain Intersections, for installation of a four way stop sign at 106th Street North and Yale Avenue. (Clerk's Misc. File No. 228669)
3. Lowering the speed limit for a School Zone on 131st Street South between 117th East Avenue and 121st East Avenue. (Clerk's Misc. File No. 228670)

Upon roll call, Smaligo, yes; Liotta, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Liotta, to approve and authorize execution, as needed, for the following Agreements:

1. County Clerk - Harris Aptitude Solutions, for maintenance services for the Software licensed consisting of approved product enhancements, error corrections and telephone assistance from Customer Care Department. (Clerk's Misc. File No. 228671)
2. Employees' Retirement System of Tulsa County - Stanfield and O'Dell, P.C., audit engagement letter for FY 2012-13. (Clerk's Misc. File No. 228672)
3. Juvenile Bureau - Carter County, regional bed detention services for FY 2013-14. (Clerk's Misc. File No. 228673)
4. Juvenile Bureau - Cherokee County, regional bed detention services for FY 2013-14. (Clerk's Misc. File No. 228674)
5. Juvenile Bureau - Choctaw County, for regional bed detention services for FY 2013-14. (Clerk's Misc. File No. 228675)
6. Juvenile Bureau - Hughes County, for regional bed detention services for FY 2013-14. (Clerk's Misc. File No. 228676)
7. Juvenile Bureau - Muskogee County, for regional bed detention services for FY 2013-14. (Clerk's Misc. File No. 228677)
8. Juvenile Bureau - Wagoner County, for regional bed detention services for FY 2013-14. (Clerk's Misc. File No. 228678)
9. Parks - Barton Rhodes, to provide outside instructor services for SNAG Golf Class at park locations as determined by park staff for FY 2013-14. (Clerk's Misc. File No. 228679)
10. Sheriff - ImageNet Consulting, DLM, for renewal of CMF #225242 for FY 2013-14. (Clerk's Misc. File No. 228680)
11. TC Central Garage - City County Library, for vehicle maintenance. (Clerk's Misc. File No. 228681)

Upon roll call, Smaligo, yes; Liotta, yes; Keith, yes. Motion carried.

Moved by Liotta, seconded by Smaligo, to approve the following Requests to Advertise for Bids:

1. Highways - Aluminum Sign Blanks. (Clerk's Misc. File No. 228682)
Bids due by 4:00 p.m. 8/16/13 and to open 8/19/13 at 9:30 a.m.

Upon roll call, Smaligo, yes; Liotta, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Liotta, to approve and authorize execution by the Chairman, the following Inventory Resolutions:

1. Assessor - replaced under warranty; Hilti measuring laser, SN 305110190, purch. 4/2/12 for \$513.48. (Clerk's Misc. File No. 228683)
2. Assessor - surplus: 9-HON Chairs, item #46111020518, 46111020519, 46111020523, 46111020524, 46111020525, 46111020526, 46111020527, 46111020528, 46111020529, purch. 8/2/00 for \$199 ea; Invincible Desk, item #46161050126, purch. 1/1/73 for \$364; Invincible Desk, item #46111050105, purch. 2/1/76 for \$380; Steelcase Desk, item #46121050072, purch. 12/15/69 for \$158; Carousel Microfilm Holder, item #46132170040, purch. 10/29/73 for \$185; Cart P/N VRT 300MW, item #46701150001, purch. 10/20/99 for \$220; Invincible Desk, item #46131050323, purch. 11/6/73 for \$364; Steelcase Desk, item #46161050086, purch. 6/10/71 for \$296.80; Hilti Laser Range Meter, SN 0182080072, purch. 12/12/08 for \$499; Leica Classic 5 Laser Measuring Tool, SN 14002567, purch. 2/14/05 for \$418.33. (Clerk's Misc. File No. 228684)

3. Building Operations - 2006 Ford Crown Victoria, VIN #2FAHP71W06X163256, purch. 6/23/06 for \$20,985; 2008 Ford Crown Victoria, VIN #2FAHP71V28X127174, purch. 12/21/07 for \$20,987. (Clerk's Misc. File No. 228685)

Upon roll call, Smaligo, yes; Liotta, yes; Keith, yes. Motion carried.

Moved by Liotta, seconded by Smaligo, to approve and authorize execution by the Chairman, the Sole Source from the Sheriff for Cellebrite USA, Corporation, for their UFED System, a hand held cellular exploitation device that requires no PC or associated phone drivers. The UFED system will quickly extract phonebook, pictures, videos, SMS messages, call histories, ESPN/IMEI information, and deleted SMS/call histories off the SIM/USIM for rapid analysis. Cellebrite supports all major technologies (TDMA, CDMA, GSM, IDEN) including, smartphone operating systems and PDAS (Apple iPhone, Blackberry, Google Android, Microsoft Mobile, Palm and Symbian) for over 95% of all handset models worldwide. Upon roll call, Smaligo, yes; Liotta, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 228686)

Moved by Smaligo, seconded by Liotta, to approve the following Travel/Training requests:

1. Election Board, for various employees to State Election Board's required training Fall workshop in OKC, OK from 9/19-24/13; estimated cost of \$2,500. (Clerk's Misc. File No. 228687)
2. IT - Steve Mayhew to National Association of Government Webmasters training conference in Louisville, KY from 9/24-27/13; estimated cost of \$2,201.85. (Clerk's Misc. File No. 228688)
3. OSU Extension - Charlotte Richert, to Wagoner, OK for Association Meeting, on 8/1/13; approximate cost of \$55. (Clerk's Misc. File No. 228689)
4. OSU Extension - Charlotte Richert, to Stillwater, OK for 4-H Round-Up, on 7/24/13; approximate cost of \$100. (Clerk's Misc. File No. 228690)

Upon roll call, Smaligo, yes; Liotta, yes; Keith, yes. Motion carried.

Moved by Liotta, seconded by Smaligo, to approve the following Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
<u>Administrative Services:</u>			
Rhodes, Kimberlee	Pvertime.	\$9.38/hr.	7/29/13
Turner, Jay	Pvertime.	\$9.38/hr.	7/29/13
Dickson, David	Pvertime.	\$9.20/hr.	8/26/13
Short, Jennifer	Reg.	\$2,470.00	8/1/13
(Clerk's Misc. File No. 228691)			
<u>Building Operations:</u>			
Combs, Joseph	FMLA	\$1,875.32	7/22/13
Doyle, Nedra	Resign.		7/23/13
(Clerk's Misc. File No. 228692)			
<u>Court Services:</u>			
Peacock, Pamela	Death		7/27/13

(Clerk's Misc. File No. 228693)

Election Board:

Boswell, Taylor	Temp. On Call	\$50.00 day	8/5/13
Boswell, Taylor	Temp. On Call	\$8.29/hr.	8/5/13
Powell, Jonathon	Temp. On Call	\$50.00 day	8/5/13
Powell, Jonathon	Temp. On Call	\$8.29/hr.	8/5/13
Adams, Cynthia	Temp. On Call	\$11.00/hr.	8/5/13

(Clerk's Misc. File No. 228694)

Highways:

Murray, Royal D.	End Mil. Lve. w/pay	\$2,591.82	7/30/13
Blansett, W. Michael	Term.		7/26/13

(Clerk's Misc. File No. 228695)

Parks:

Buff, Andrea	End of Temp. Empl.		7/28/13
Bunner, Denise	Resign.		7/31/13
Firey, David	Rehire Provis.	\$1,906.96	8/1/13
Glenn, Carla	Workers Comp. FMLA		
	Intermit. w/pay		7/29/13
Tastove, Travis	Resign.		7/24/13
Ziegler, Beverly	Promo.	\$9.50/hr.	7/29/13

(Clerk's Misc. File No. 228696)

Upon roll call, Smaligo, yes; Liotta, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Liotta, to accept and file the following Juvenile

Bureau Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Bridges, Robert	Lateral Trnsfr. & Org. Chg. to 10003825- 505010	\$3,236.00	8/1/13
Duethman, Virginia	Provis. Appt.	\$2,531.00	8/1/13
Bowlin, Michael	Workers Comp. Lve.		7/25/13
Kinmon, Lee	Provis. Appt.	\$1,938.00	7/29/13
Ervin, Jonathan	Med. Lve. w/o pay		7/24/13

(Clerk's Misc. File No. 228700)

Upon roll call, Smaligo, yes; Liotta, yes; Keith, yes. Motion carried.

Moved by Liotta, seconded by Smaligo, to accept and file the following CC Health

Documents:

Travel/Training:

- a) Miriam Moreno-Diaz to CPR Renewal in Tulsa, OK on 8/6/13; cost not to exceed \$33.44.
- b) Debbie Watts & DeBrena Hilton to FDA Southwest Region Conference in San Antonio, TX from 9/16-20/13; cost not to exceed \$2,574.06. (Clerk's Misc. File No. 228701)

Upon roll call, Smaligo, yes; Liotta, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Liotta, to approve and authorize execution by the Commission, the claims, (payments for bills to be paid from 7/22-26/13), that are in order as required by Title 19 O.S. §1505 D 11 providing all claims involving wages and/or

salaries be subject to state and federal withholding tax, retirement fund and social security deductions. Upon roll call, Smaligo, yes; Liotta, yes; Keith, yes. Motion carried.

Moved by Liotta, seconded by Smaligo, to approve and authorize execution by the Commission, Blanket Purchase Orders and Emergency Purchase Orders submitted from 7/29-8/2/13. Upon roll call, Smaligo, yes; Liotta, yes; Keith, yes. Motion carried.

Chairman advised the announcements of County Events and Status Updates were open for comment and discussion. The departments with information gave a report.

Moved by Smaligo, seconded by Liotta, that this meeting be adjourned. Upon roll call, Smaligo, yes; Liotta, yes; Keith, yes. Motion carried.