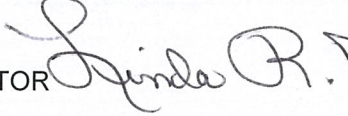

TULSA COUNTY

**PURCHASING
DEPARTMENT**

MEMO

DATE: AUGUST 19, 2015
TO: BOARD OF COUNTY COMMISSIONERS
FROM: LINDA R. DORRELL
PURCHASING DIRECTOR 
SUBJECT: BID AWARD RECOMMENDATION- CAR RENTALS

IT IS THE RECOMMENDATION OF THE TULSA COUNTY USING DEPARTMENTS AND THE TULSA COUNTY PURCHASING DEPARTMENT TO AWARD THE BID FOR CAR RENTALS TO THE FOLLOWING VENDOR:

EAN HOLDINGS, LLC (dba ENTERPRISE RENT- A- CAR)

THIS WAS THE ONLY BID RECEIVED.

THIS AWARD IS FOR A ONE (1) YEAR PERIOD BEGINNING SEPTEMBER 2, 2015 THROUGH SEPTEMBER 1, 2016.

THIS RECOMMENDATION IS RESPECTFULLY SUBMITTED FOR YOUR APPROVAL.

LRD/arh

ORIGINAL: PAT KEY, COUNTY CLERK, FOR THE AUGUST 24, 2015 AGENDA.

COPIES: COMMISSIONER JOHN M. SMALIGO
COMMISSIONER KAREN KEITH
COMMISSIONER RON PETERS
MICHAEL WILLIS, CHIEF DEPUTY
VICKI ADAMS, CHIEF DEPUTY



James O. Goodwin Health Center

August 18, 2015

Susan Sutterfield
Senior Buyer, Purchasing Department
Tulsa County Courthouse
500 South Denver
Tulsa, OK 74103

Dear Ms. Sutterfield:

The Tulsa City-County Health Department has reviewed and evaluated the proposal received for the Car Rentals Bid. After our review it is our recommendation to award the bid to Enterprise Rent-A-Car. This decision was arrived at by an assessment of who bid on the key items as well as who was the most economical. Unfortunately there is no acceptable alternate proposal offered at this time.

If you have any questions please call Todd Autry (918) 595-4424.

Respectfully submitted for your approval.

Sincerely,

A handwritten signature in cursive script that reads 'Bruce Dart'.

Bruce Dart, Ph.D.
Executive Director

CONDITIONS

INTENT:

THE PURPOSE OF THIS BID IS TO SECURE A ONE (1) YEAR CONTRACT ON THE RENTAL OF VEHICLES FOR THE TULSA CITY-COUNTY HEALTH DEPARTMENT AND ALSO FOR PEOPLE WHO HAVE HAD AUTO DAMAGE CAUSED BY TULSA COUNTY. THIS CONTRACT SHALL BE FOR A PERIOD OF ONE YEAR BEGINNING ON SEPTEMBER 1, 2015.

GENERAL:

THE FIRST PORTION OF THIS BID IS FOR PEOPLE WHO HAVE HAD AUTO DAMAGE CAUSED BY TULSA COUNTY. BID PRICE IS TO BE INDICATED BY COST PER DAY AND COST PER WEEK, WITH AND WITHOUT INSURANCE. IF UNLIMITED MILEAGE IS NOT INCLUDED IN THESE PRICES, THEN MILEAGE RATES WILL ALSO BE LISTED.

BIDDERS MUST SPECIFY WHAT THEY CONSIDER TO BE A MEDIUM SIZE CAR.

THE SECOND PORTION OF THIS BID IS FOR THE TULSA CITY-COUNTY HEALTH DEPARTMENT. BIDDERS MUST SPECIFY WHAT THEY CONSIDER TO BE A MID-SIZE CAR, FULL-SIZE CAR, AND WHAT TYPE OF PICK-UP THEY HAVE AVAILABLE FOR RENTAL.

PURCHASE ORDERS WILL BE ISSUED BY TULSA COUNTY ON AN AS NEEDED BASIS DURING THE CONTRACT PERIOD. ALL DELIVERY TICKETS AS WELL AS INVOICES MUST BE COMPLETELY PRICED OUT.

VENDOR: EAM Holdings, LLC (dha Enterprise Rent-A-Car)

REPRESENTATIVE: Starla Hesse

ADDRESS: 433 E. Memorial Rd., OKC 73114

REMITTANCE ADDRESS: same

TELEPHONE NUMBER: 405-254-9724 OR 405-641-8399

FAX NUMBER: 405-708-4516

Please fill this portion out so that we may update our vendor database. Thank you!

SPECIFICATIONS

RENTAL OF MEDIUM SIZE CAR, **WITHOUT** INSURANCE

DAILY-RENTAL RATE: \$33.04 per day (CC#7700 024 0001)

NUMBER OF FREE MILES: unlimited

MILEAGE RATE THEREAFTER: 0

WEEKLY-RENTAL RATE: \$1165.20 per week (CC#7700 024 0002)

NUMBER OF FREE MILES: unlimited

MILEAGE RATE THEREAFTER: 0

RENTAL OF A MEDIUM SIZE CAR, **WITH** INSURANCE

DAILY- RENTAL RATE: \$33.04 per day (CC#7700 024 0003)

NUMBER OF FREE MILES: unlimited

MILEAGE RATE THEREAFTER: 0

WEEKLY-RENTAL RATE: \$1165.20 per week (CC#7700 024 0004)

NUMBER OF FREE MILES: unlimited

MILEAGE RATE THEREAFTER: 0

MAKE AND MODEL CONSIDERED TO BE A MEDIUM SIZED CAR:

example - Ford Focus

VENDOR SHALL LIST AND SPECIFY ANY SPECIAL TERMS AND/OR CONDITIONS:

All rates include free collision damage waiver and state minimums limits of liability protection, since all rates quoted will be per state of OK contract - also state of OK contract includes: Full tanks of fuel rentals must be returned with full tank or we will refuel at average of OK pump price include on rental invoice. 18³ over for business trips (except 12³ 15 passenger vans - these must be 25) may drive @ no additional fee. Assigned contract FD billing number - unlimited miles

TULSA-CITY COUNTY HEALTH DEPARTMENT

THE MAIN PURPOSE IN USING RENTAL VEHICLES FOR THE TULSA CITY-COUNTY HEALTH DEPARTMENT WILL BE FOR RESERVE VEHICLES AND TRIPS TO OKLAHOMA CITY.

RENTAL OF MID-SIZED CAR: (CC#7700 024 0005)

WHAT DO YOU OFFER AS A MID-SIZED CAR? example Ford Focus

DAILY- RENTAL RATE: \$ 33.04 per day

NUMBER OF FREE MILES: unlimited

MILEAGE RATE THEREAFTER: 0

COMPENSATION AND COLLISION INSURANCE: included in rate

RENTAL OF FULL-SIZE CAR: (CC#7700 024 0006)

WHAT DO YOU OFFER AS A FULL-SIZE CAR? Example Ford Fusion

DAILY- RENTAL RATE: \$ 35.61 per day

NUMBER OF FREE MILES: unlimited

MILEAGE RATE THEREAFTER: 0

COMPENSATION AND COLLISION INSURANCE: included in rate

RENTAL OF 8 PASSENGER VAN: (CC#7700 024 0007)

DAILY - RENTAL RATE: \$ 53.46 per day

NUMBER OF FREE MILES: unlimited

MILEAGE RATE THEREAFTER: 0

COMPENSATION AND COLLISION INSURANCE: included in rate

RENTAL OF 15 PASSENGER VAN: (CC#7700 024 0008)

DAILY- RENTAL RATE: \$ 120.00 per day

NUMBER OF FREE MILES: unlimited

MILEAGE RATE THEREAFTER: 0

COMPENSATION AND COLLISION INSURANCE: included in rate

RENTAL OF PICK-UP: (CC#7700 024 0009)

WHAT TYPE OF PICK-UP TRUCK DO YOU HAVE AVAILABLE? ex. Ford F150

DAILY- RENTAL RATE: \$52.79 per day

NUMBER OF FREE MILES: unlimited

MILEAGE RATE THEREAFTER: 0

COMPENSATION AND COLLISION INSURANCE: included in rate

PLEASE LIST YOUR RENTAL LOCATIONS:

_____ please see attached

WHAT ARE YOUR BUSINESS HOURS?

_____ please see attached

WILL YOU PICK-UP AND DELIVER TO AND FROM OUR LOCATION?

_____ YES

IS THERE A CHARGE FOR PICK-UP AND DELIVERY?

_____ NO

IF WE GO ON A TRIP THAT BEGINS PRIOR TO BUSINESS HOURS THE FOLLOWING MORNING AND WE HAVE THE CAR DELIVERED TO THE TULSA CITY-COUNTY HEALTH DEPARTMENT THE EVENING BEFORE, WILL WE BE BILLED FOR AN EXTRA DAY? All rentals are billed on a 24 hr. clock.
ex. 8am on Tuesday to 8AM on Wednesday is one full rental day. There is a 2am grace then an hourly rate up to a full business day charge.

IF THE TRIP ENDS AFTER BUSINESS HOURS WILL WE BE BILLED AN EXTRA DAY? you will be billed until the next business day we are open

WHAT ARE THE RULES PERTAINING TO GASOLINE? you will receive all vehicle in full & it will need to be returned on full or you can bring it back on empty and we will charge you on avg of pump price.

WHAT TYPE OF SECURITY DO YOU HAVE FOR EMPLOYEES PERSONAL CARS LEFT IN YOUR LOT? You are more than welcome to leave a personal car on our lot however we can not be responsible for any damages that may happen as we do not have secure locked facilities.

IS THE SECURITY IN YOUR LOT THE SAME NIGHT AND DAY?

_____ YES

DO YOU HAVE A PLAN FOR VEHICLES THAT BREAK-DOWN ON A TRIP? EXPLAIN.

_____ YES - we have 24 hr road side assistance via a 1800 number

Enterprise Rent-A-Car Locations in Oklahoma

City	Address	Zip Code	Phone Number	Mon-Fri Hours	Sat Hours	Sun Hours
Oklahoma City	3407 NW Expressway	73112	405-848-2499	730am-6pm	9am-12pm	Closed
Oklahoma City	1615 N. Broadway	73103	405-236-1340	M-T730am-530pm Friday 730am-6pm	9am-12pm	Closed
Norman	103 Merkle	73069	405-364-0123	730am-6pm	9am-12pm	Closed
Oklahoma City	421 E. Memorial Road	73114	405-755-2223	730am-6pm	9am-12pm	Closed
Midwest City	7015 SE 15th	73110	405-732-6606	730am-6pm	9am-3pm	9am-12pm
Oklahoma City	7500 S. Shields	73149	405-636-0330	730am-6pm	9am-12pm	Closed
Lawton	6130 NW Cache Road	73505	580-355-0330	730am-6pm	9am-12pm	Closed
Oklahoma City	3200 S. Meridian Ave	73119	405-685-8122	730am-6pm	9am-12pm	Closed
Lawton Airport	3401 SW 11th St.	73501	580-355-0021	9am-1130p	9am-1130p	9am-1130p
Lawton	1205 SW 2nd St.	73501	580-581-2045	8am-5pm	Closed	Closed
Norman	3101 Bart Conner Drive	73072	405-579-4158	8am-6pm	Closed	Closed
Oklahoma City	420 W. John Kilpatrick Tpk	73114	405-752-4315	730am-530pm	Closed	Closed
Oklahoma City	6501 W. Reno Avenue	73127	405-440-2756	730am-530pm	Closed	Closed
Norman	2590 Boardwalk	73069	405-329-1712	730am-530pm	Closed	Closed
Tulsa	4817 S. Memorial Road	74145	918-622-4880	730am-6pm	9am-12pm	Closed
Tulsa	2228 E. 11th St.	74104	918-583-4880	730am-6pm	9am-12pm	Closed
Broken Arrow	1185 S. Aspen Ave	74012	918-251-4880	730am-6pm	9am-12pm	9am-1
Muskogee	732 North Main	74401	918-682-3737	730am-6pm	9am-12pm	Closed
Tulsa	6415 E. Apache	74115	918-835-4884	730am-6pm	9am-12pm	Closed
Tulsa	9233 S. Memorial Drive	74133	918-250-019	730am-6pm	9am-12pm	Closed
Tulsa	5416 S. Harvard Ave.	74135	918-743-3220	730am-6pm	9am-12pm	Closed
Bartlesville	145 NE Washington Blvd	74006	918-333-5353	730am-6pm	9am-12pm	Closed
Claremore	1130 W. Will Rogers	74017	918-341-8577	730am-6pm	9am-12pm	Closed
Enid	626 S. Hoover	73703	580-233-8404	8am-6pm	9am-12pm	Closed
Duncan	510 S. Hwy 81	73533	580-255-9777	8am-5pm	9am-12pm	Closed
Oklahoma City	8000 N. Rockwell	73132	405-721-7900	730am-6pm	9am-12pm	Closed
Yukon	730 Garth Brooks Blvd	73099	405-354-1666	8am-6pm	9am-12pm	Closed
Shawnee	2202 Airport Rd	74804	405-273-1422	8am-6pm	9am-12pm	Closed
Stillwater	221 S. Main St.	74074	405-377-0036	730am-530pm	9am-12pm	Closed
Edmond	3700 S. Broadway	73013	405-844-6700	M-Thur 730a-530p Fri 730am-6pm	9am-12pm	Closed
Ardmore	826 Grand Ave.	73401	580-226-5200	8am-5pm	Closed	Closed
Chickasha	2900 S. Hwy 81	73023	405-222-4400	8am-12pm	Closed	Closed
Ada	516 W. Main St	74820	580-272-0100	8am-5pm	Closed	Closed
Altus	2600 E. Broadway	73521	580-480-1625	8am-6pm	8am-1pm	Closed
Ponca City	3214 N. 14th St.	74601	580-718-9500	8am-530pm	Closed	Closed
Oklahoma City Airport	7100 Terminal Dr, Unit 966	73159	405-685-4193	7am-Midnight	7am-10pm	7am-1130pm
Moore	406 N. Telephone Road	73160	405-793-0370	8am-6pm	Closed	Closed
Tulsa	6111 S. Sheridan Road	74133	918-477-7660	730am-6pm	9am-12pm	Closed
Sapulpa	1119 E. Taft St.	74066	918-224-7909	730am-6pm	9am-12pm	Closed
Tulsa	707 W. 51st Street	74107	918-445-4420	7am-6pm	8am-1pm	Closed
Tulsa Airport	7777 E. Apache St.	74115	918-832-1818	7am-11pm	7am-10pm	7am-10pm
Miami	1012 E. Steve Owens Blvd.	74354	918-541-9967	8am-6pm	Closed	Closed
McAlester	1401 S. George Nigh Expressway	74501	918-423-2877	730am-6pm	9am-12pm	Closed
Tahlequah	521 S. Muskogee	74464	918-453-0428	8am-6pm	Closed	Closed
Owasso	11440 E. 51st North	74055	918-274-8577	730am-6pm	9am-12pm	Closed
Tulsa	10104 E. 51st St.	74146	918-270-4654	730am-6pm	9am-12pm	Closed