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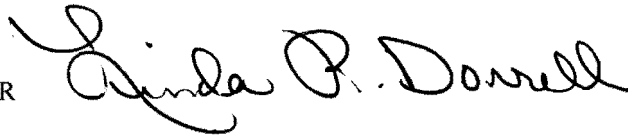
**TULSA COUNTY**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
**PURCHASING**  
**DEPARTMENT**

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# MEMO

**DATE:** SEPTEMBER 5, 2012

**FROM:** LINDA R. DORRELL  
PURCHASING DIRECTOR



**TO:** BOARD OF COUNTY COMMISSIONERS

**SUBJECT:** ADDENDUM #1-HAIKEY CREEK-RESTROOM ADDITIONS TULSA COUNTY PARKS

ON AUGUST 27, 2012, THE NOTICE TO BIDDERS WAS MAILED FOR THE HAIKEY CREEK-RESTROOM ADDITIONS FOR THE TULSA COUNTY PARKS. THIS BID IS SET TO OPEN ON SEPTEMBER 24, 2012, WITH BIDS TO BE RECEIVED TO THE COUNTY CLERK'S OFFICE ON SEPTEMBER 21, 2012.

THIS BID IS BEING AMENDED TO PROVIDE ADDITIONAL INFORMATION AND CLARIFICATIONS OF THE BID FORM AS PER ATTACHED DOCUMENTATION.

THIS ADDENDUM IS RESPECTFULLY SUBMITTED FOR YOUR APPROVAL.

LRD/sks

**ORIGINAL:** EARLENE WILSON, COUNTY CLERK, FOR THE SEPTEMBER 10, 2012 AGENDA.

**COPIES:** COMMISSIONER JOHN M. SMALIGO  
COMMISSIONER KAREN KEITH  
COMMISSIONER FRED R. PERRY  
MARK LIOTTA, CHIEF DEPUTY  
VERNON HAWKINS, PROGRAM MANAGER, PMG

# **Haikey Creek Park Restroom Additions**

## **ADDENDUM #1**

September 10, 2012

### **CLARIFICATIONS**

1. The "Scope of Work" found in the project manual includes work that is not described in the drawings. The Bidder must thoroughly review the Administrative and Bid Manual and include all tasks described. Pay particular attention to the Scope of Work and the Specifications included in Section 3.
2. The Owner will not provide site security. The Bidder should include in it's bid any site security deemed necessary by the bidder.
3. The Bidder must include Builder's All Risk insurance to the full value of the contract plus any amount deemed necessary by the Bidder to cover the cost of tools and equipment.
4. Once the compacted building pad is established at 12" below finished floor elevation and 10' beyond the building perimeter, the compacted 12" limestone base is added 1' beyond the building perimeter. Once the building is set at finished floor elevation, topsoil and sod to final grade.
5. The compacted base shall be per the Precast Restroom manufacturer's specifications to avoid warranty issues. Please refer to the specific manufacturer(s) requirements that you are bidding.
6. The location of the existing electrical panel and the point of relocation is shown on the attached sketch titled "Addendum #1 09-10-2012 Exhibit #1: Relocate existing electrical panel." This work must be included in the base bid proposal submitted by the Bidder.
7. The existing electrical panel is a 200 amp service panel.
8. The new service to the relocated electrical panel will be the responsibility of PSO/AEP.
9. The existing electrical panel serves all electrical items located west of Garnett Ave. in the park (pavilion lighting, pavilion power, and the existing restrooms). All conductors served by the existing panel shall be extended to the new location. All splicing to be accomplished in a new underground electrical vault provided by the bidder. The existing street lights in the park are not served by the existing panel.

# Haikey Creek Park Restroom Additions

## ADDENDUM #1

September 10, 2012

10. The sewer line that will serve the south restroom is the same line that serves the north restroom. Its general location is shown on sheet SP-N. Sewage grinder/pump and forced main is to be furnished and installed by the Bidder (see Scope of Work).

## MODIFICATIONS

11. **Scope of Work.** The “Scope of Work” dated September 10, 2012 replaces the previous issue as included in the Bid and Contract Manual.
12. **Proposal Form.** Bidder must use the attached Proposal Form when submitting it’s bid. The proposal form and all required attachments must be fully completed and executed.

## Scope of Work: Haikey Creek Park – Restroom Additions

The scope of work for this bid package shall include, but is not necessarily limited to the following general items:

### Project General Description:

All material and labor to accomplish all necessary site work, utility work, certifications from required licensed design professionals and installation of a modular precast reinforced concrete restroom structure to be located near the existing westerly restroom in Haikey Creek Park in Bixby, OK. The existing restroom will then be subsequently demolished as an add-alternate and removed from the site. The project will include the upgrade and relocation of the electrical service located adjacent to the most westerly playground. The project will also include an add-alternate for an additional modular precast reinforced concrete restroom structure with similar specifications to be located on the southerly most portion of Haikey Creek Park.

### Project Coordination:

#### A. General:

1. Project Location: Haikey Creek Park 121st Street South and Garnett Rd., Bixby Oklahoma
2. Owner: Board of County Commissioners, Tulsa County, Oklahoma.

#### B. Modular Precast Reinforced Concrete Restroom Products:

- a. Design is based on a 20'x26' and a 15'-8"x26' (Alternate #1)  
Modular Precast Reinforced Concrete Restroom
- b. Size: (1) @ 20'x26', and (1) @ 15'-8"x26' (Alternate #1)  
Type: Modular Precast Reinforced Concrete Restroom  
Walls: Precast Reinforced Concrete – Split Faced Block appearance  
Roof: Precast Reinforced Concrete – Cedar Shake appearance  
Footing: as per structural engineer licensed in the State of Oklahoma (provided by Contractor as part of bid)  
Colors: to be selected by the Owner  
Guaranty: 20 years on all concrete components  
Compliance: Modular Precast Reinforced Concrete Restroom shall meet the requirements of the International Building Code, Oklahoma Department of Environmental Quality and the City of Bixby, Oklahoma.
- c. Preapproved Manufacturers:  
  
CXT, Incorporated [www.cxtinc.com](http://www.cxtinc.com)  
Romtec Pre-Engineered Buildings [www.romtec.com](http://www.romtec.com)  
UBC Precast [www.ubcprecast.com](http://www.ubcprecast.com)  
Or pre-approved equal.

1. **Base Bid:** Contractor is to furnish manpower, materials, and equipment necessary to furnish and install one (1) Modular Precast Reinforced Concrete Restroom (North) for Haikey Creek Park that meets or exceeds all code requirements for Tulsa County, the City of Bixby, the Tulsa-County Health Department and the State of Oklahoma as a permanent structure. Additionally, contractor is to provide new electrical service for two (2) restrooms in addition to existing electrical service requirements for the area of the parked served by the existing panel as part of the base bid. The new larger service will be relocated west of the existing panel away from the existing westerly playground and closer to the existing PSO/AEP transformer. Contractor will be required to work with the owner and PSO/AEP for exact location of the new larger upgraded panel.

**Add-Alternate # 1:** Contractor is to furnish manpower, materials, and equipment necessary to furnish and install one (1) Modular Precast Reinforced Concrete Restroom (South) that meets or exceeds all code requirements for Tulsa County, the City of Bixby, the Tulsa-County Health Department and the State of Oklahoma as a permanent structure.

**Add-Alternate # 2:** Contractor is to demolish and dispose of the existing north restroom after new North Restroom Facility is fully functional. Existing sanitary sewer, water, and electrical service that serve the existing north restroom will be utilized for the new North Restroom Facility.

2. Contractor is to furnish manpower, materials, and equipment necessary, as required by the project schedule, and to furnish additional crews, equipment, etc. and/or overtime required to maintain the schedule if Contractor falls behind due to their own fault.
3. It will be the contractor's responsibility to protect all trees, playground equipment, park furniture, utilities, structures and materials during installation of the restrooms.
4. Contractor shall furnish hoisting, material transport, and all material handling for the scope of this bid package.
5. Contractor is required, at the contractor's expense, to repair/replace any damaged sod, concrete, walls, fencing, roads, etc. during the installation of the restrooms.
6. Contractor will perform any foundation installation per manufacturer's engineer's specifications and removal of debris as required for the scope of this bid package.
7. Contractor shall furnish drinking water for its employees and its subcontractors' employees for the scope of this bid package.
8. Contractor shall coordinate all material deliveries with the Owner's rep. and shall have a representative on site to receive all deliveries of materials under the scope of work of this bid package.
9. Contractor shall clean up his work in such a manner as to maintain safe working conditions on the project, including but not limited to excess material, lunch trash, and dirt and debris. All trash generated from this Contractor's work or its' forces shall be removed by the Contractor's own forces and Contractor's equipment on

a daily basis. Trash shall be placed in an on-site dumpster provided by the Contractor. Any waste that requires special disposal (size, weight, hazardous material, etc.) will be disposed of by the Contractor and not placed in the on-site dumpster. Debris placed in the dumpster must fit within the confines of the dumpster; otherwise it is the responsibility of the Contractor to remove such debris from the project in an acceptable manner. If after 24 hours notice the Contractor fails to clean-up trash, then the Owner or its representative may clean up the trash and the cost thereof shall be charged to the Contractor.

10. Contractor shall submit to the Owner's rep. and emergency contact list containing information on field supervisory personnel and management personnel complete with phone numbers prior to commencing work on the project.
11. Contractor's field supervisory personnel shall attend weekly project coordination and progress meetings while performing work on the site.

Project Safety:

1. Contractor will prepare in an acceptable format a job specific safety plan including written hazard analysis and hazardous materials communication information prior to starting the work.
2. Contractor will prepare and submit a written hazardous chemical MSDS (Material Safety Data Sheet) portfolio before starting work. Portfolio must be in a three ring binder with subcontractor's name and "MSDS" clearly identified on the face and spine of the binder for easy recognition and accessibility. Portfolio will contain a tabbed index of all hazardous chemicals on site. Portfolio will contain only those chemicals actually on the project site. Add and deduct chemical MSDS sheets as necessary during the project. The contractor's onsite safety representative shall be thoroughly familiar with the hazardous chemical MSDS portfolio.
3. Contractor will comply with all applicable and current OSHA regulations.
4. Security will be onsite at all time to monitor work area during the installation process.

Project Administration:

1. Contractor is responsible for furnishing and submitting all engineered design documents, specifications, shop drawings, submittals and material selections for approval to Tulsa County, or required by the City of Bixby and the State of Oklahoma prior to the commencement of any work.
2. Contractor shall furnish all submittals, shop drawings and samples within 30 days of receipt of notice to proceed.
3. Any professional engineering services required by the contract documents for the assembly of submittals and shop drawings are the responsibility of this contractor.
4. Contractor will furnish all licenses, permits, and certifications and arrange for inspections and testing as may be required by and for this Contractor's work, as required by the authorities having jurisdiction.

5. Contractor will be expected to sign the form of agreement, and provide insurance and bonds as required in the contract documents.
6. Contractor shall include the cost of bonds and insurance in this bid package.
7. This bid package is intended to be all inclusive of labor, material, and equipment required to accomplish all Precast Reinforced Concrete Restroom and related utility service work required by the contract documents and this scope.

**PROPOSAL FORM**

**Project: HAIKEY CREEK PARK – RESTROOM ADDITIONS  
TULSA COUNTY PARKS  
11327 South Garnett Road  
Broken Arrow, OK 74011**

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**BID TO:** Board of County Commissioners, Tulsa County, Oklahoma  
C/O County Clerk, Room 117  
Administration Building  
500 S Denver  
Tulsa, OK 74103-3832

**BID FROM:** (Insert Name, Address, and Phone Number, FAX and E-mail Address of Bidder)

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1. The undersigned BIDDER agrees, if this Bid is accepted, to enter into an agreement with the Board of County Commissioners, Tulsa County, Oklahoma (Owner), in the form included in the Bidding Documents, to perform and furnish the Work as specified or indicated in the Bidding Documents for the Bid Price and within the Bid Times indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.
  
2. In submitting this Bid, BIDDER represents, as more fully set forth in the Agreement, that:
  - a. This Bid will remain subject to acceptance for 45 days after the day of Bid opening;
  - b. The OWNER reserves the right to waive informalities or minor irregularities in the bid;
  - c. The OWNER reserves the right to reject any and all bids that are not in accordance with the specifications.
  - d. BIDDER accepts the provisions of the Instructions and Supplemental Instructions to Bidders regarding disposition of Bid Security;
  - e. BIDDER will sign and submit the Agreement with the Bonds, Insurance Certificates, and other documents required by the Bidding Requirements within 15 days after the date of OWNER'S Notice of Award;
  - f. BIDDER has examined copies of all the Bidding Documents;
  - g. BIDDER has visited the site and is familiar with the general, local and site conditions;
  - h. BIDDER is familiar with federal, state, and local laws and regulations;
  - i. BIDDER has correlated the information known to BIDDER, information and observations obtained from visits to the site, reports and drawings identified in the Bidding Documents and additional examinations, investigations, explorations, tests, studies and data with the Bidding Documents;
  - i. This Bid is genuine and not made in the interest of or on behalf of an undisclosed person, firm or corporation and is not submitted in the conformity with an agreement or rules of a group,



association, organization or corporation; BIDDER has not directly or indirectly induced or solicited another Bidder to submit a false or sham Bid; BIDDER has not solicited or induced a person, firm, or corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for itself an advantage over another BIDDER or over OWNER;

k. BIDDER has received the following Addenda, receipt of which is hereby acknowledged:

Date	Number
_____	_____
_____	_____
_____	_____

3. **BASE BID** -- BIDDER will complete the Work in accordance with the Contract Documents for the following:

LUMP-SUM BID \_\_\_\_\_  
\_\_\_\_\_ (\$ \_\_\_\_\_)  
(use words) (figures)

4. **ALTERNATES:** (Alternates will remain subject to acceptance for 30 days after execution of Construction Agreement).

**ADD ALTERNATE #1 – ADD ALTERNATE BUILDING #1 (SOUTH RESTROOM FACILITY).**

LUMP-SUM ADD \_\_\_\_\_  
\_\_\_\_\_ (\$ \_\_\_\_\_)  
(use words) (figures)

**ADD ALTERNATE #2 – DEMOLITION AND REMOVAL OF THE EXISTING NORTH RESTROOM FACILITY (Owner does the demolition in the Base Bid).**

LUMP-SUM ADD \_\_\_\_\_  
\_\_\_\_\_ (\$ \_\_\_\_\_)  
(use words) (figures)

5. **TIME.** BIDDER agrees that the Work, including alternates, will be substantially complete in accordance with the General Conditions, within \_\_\_\_\_ calendar days following Notice to Proceed.

6. **SUBCONTRACTORS and VENDORS.** BIDDER submitting the lowest bid agrees to submit a list of proposed vendors and subcontractors for the project within 24 hours of bid opening. Should Owner have reasonable objection(s) to any of the vendors or subcontractors, BIDDER will be asked to provide alternative vendors and/or subcontractors for consideration of the Owner.

7. **ATTACHMENTS.** This proposal is accompanied by the following executed documents:

- a) Bid Security. Bid Bond with Power of Attorney attached, or Cashier's Check, in the amount of 5% of the bid submitted.
- b) Non-Collusion Affidavit (Section 00105). (Fully executed – no blanks).
- c) Business Relationships Affidavit (Fully executed – no blanks).
- d) Certificate of Non-discrimination (Fully executed – no blanks).
- e) IRS Form W-9 (Fully executed).
- f) Affidavit of Compliance (Fully executed).

Submitted on \_\_\_\_\_

By \_\_\_\_\_  
*(Firm Name)*

Signed: \_\_\_\_\_  
\_\_\_\_\_  
*(Printed Name and Title)*

(Seal)  
\_\_\_\_\_

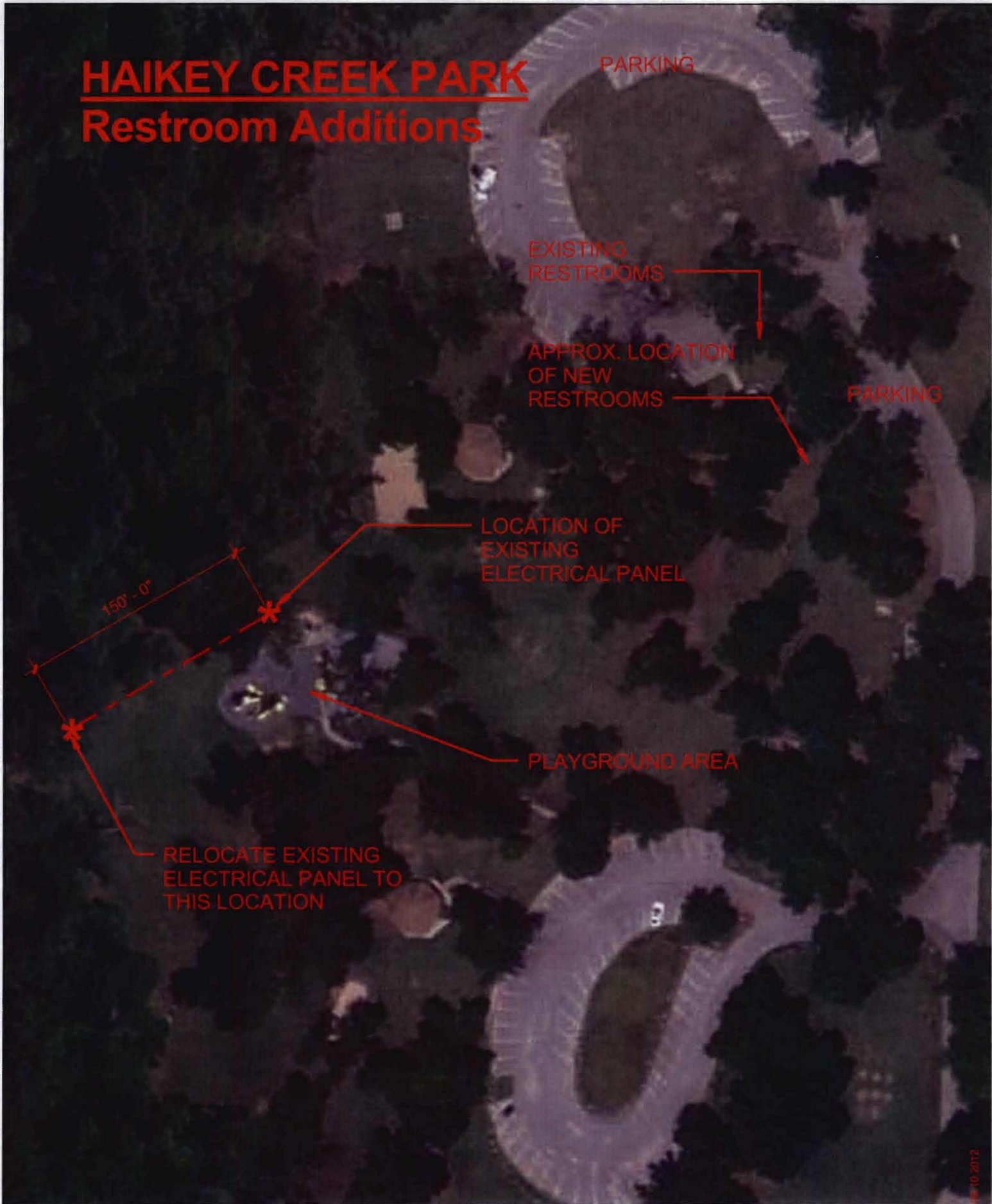
Business Address:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone: (\_\_\_\_\_) \_\_\_\_\_

Fax: (\_\_\_\_\_) \_\_\_\_\_

Email Address: \_\_\_\_\_

# HAIKEY CREEK PARK Restroom Additions



Addendum #1 09-10-2012  
Exhibit #1: Relocate existing electrical panel