



DIVISION OF AGRICULTURE • OKLAHOMA STATE UNIVERSITY

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MEMORANDUM

DATE: October 4, 2012

TO: BOCC 

CC: Richard Bales, Parks

FROM: Charlotte Richert, CED, Tulsa County OSU Extension



RE: Request for Van Use

I am requesting out-of-county use for the van from the Parks Department in order to transport 4-H youth to the District Youth-in-Action Leadership Conference, October 17—19, 2012. The conference is at the Fin & Feather Resort on Lake Tenkiller, Gore, OK. Alex Magee, 4-H Educator will be driving. Alex recently completed the Tulsa County Defensive Driving Course.

Thank you for your attention to this request.